

**CITY OF MOXEE, WASHINGTON
REGULAR COUNCIL MEETING
DECEMBER 14, 2023
COUNCIL CHAMBERS-CITY HALL**

Mayor Lenseigne opened the Regular Council Meeting at 7:00p.m.

Present

Council: Mayor and Council Members: Mayor LeRoy Lenseigne, Rob Layman, David Roy, and Jan Hutchinson.

Staff: Jeff Burkett, City Supervisor/Police Chief; Amy Conger, City Clerk Treasurer; Mark Lewis, Police Lieutenant

Absent: Greg Spurgin, Larry Frank

Guests: Neil Hutchinson, Connie Lenseigne, Jonathan Smith

1. APPROVE MINUTES FROM NOVEMBER 9, 2023, CITY COUNCIL MEETING.

Mayor Lenseigne asked if there were any errors, corrections, or omissions to the minutes of November 9, 2023. There were none.

ACTION NO. 1 Council member Hutchinson made a motion to accept the minutes as prepared.

Council member Layman seconded the motion. The motion carried.

2. ORDINANCE #831 AN ORDINANCE AMENDING THE 2023 BUDGET FOR THE CITY OF MOXEE, WASHINGTON.

City Supervisor Burkett discussed the need to increase the 2023 budget in fund 401 Water Sewer due to three unforeseen factors, increase in insurance rates, increase in sewer capacity and strength, and well issues over 2023; and in fund 405 Garbage due to Basin contract changes. Mayor Lenseigne read Ordinance #831.

The following fund was amended.

401 Water/Sewer	\$ 140,000
405 Garbage	\$ 20,000

ACTION NO. 2 Council member Roy made a motion to approve Ordinance #831, an ordinance amending the 2023 Budget for the City of Moxee.

Council member Layman seconded the motion. The motion carried.

3. PUBLIC HEARING TO REVIEW PROPOSED 2024 FINAL BUDGET.

Mayor Lenseigne opened the public hearing at 7:13PM to review the 2024 Proposed Preliminary Budget. City Supervisor Burkett provided the Mayor and Council with copies of the 2024 Proposed Final Budget. Burkett then went over the projected revenues and proposed expenditures. Burkett also let the council know that there had been no changes from the preliminary budget. Highlighted budgeted expenditure items were:

301 Capital Projects Fund
\$70,000 for New Roof at the Post Office

302 Economic Development
\$3,000 YCDA Annual Assessment

305 City Street Construction Fund
\$85,000 SR 24 Pathway Engineering and right of way

401 Water/Sewer Fund
\$250,000 Operating transfer to 430 Water/Sewer Capital Improvements
Water/Sewer Fund includes debt service payments to Public Works Trust Fund, Yakima County SIED Fund and DWSRF Loans are as follows:

Public Works Trust Fund Loan PW-06-962-027	
2007 Wastewater Conveyance Facilities	\$101,500
Yakima County SIED Loan YC-TB-12	\$36,500
2012 SR24 Water Main Extension	
DWSRF Loan DM11-952-025	\$105,000
2014 Source Water Disinfection and Storage Improvements	
DWSRF Loan DWL24830	\$50,750
Well #2 Replacement	
Public Works Trust Fund Loan PE-20-96103-102	\$66,500
Well #2 Replacement	

- 402 **Pressurized Irrigation System**
\$10,000 for Irrigation Improvements
\$9,500 for Pump/Flow Meter
- 425 **Capital Facilities Planning**
\$120,000 for Aquifer Storage Recharge Plan
- 430 **Water/Sewer Capital Improvements**
\$852,000 for Beaudry Road Water Transmission Line

Burkett stated the total proposed budget total is \$6,192,256.00. Mayor Lenseigne closed the public hearing at 7:24PM.

4. ORDINANCE #832 AN ORDINANCE ADOPTING THE 2024 BUDGET FOR THE CITY OF MOXEE, WASHINGTON.

Mayor Lenseigne read Ordinance #832, an ordinance adopting the 2024 Final budget for the City of Moxee.

ACTION NO. 3 Council member Layman made a motion to approve Ordinance #832 an ordinance adopting the 2024 Budget for the City of Moxee, Washington. Council member Roy seconded the motion. The motion carried.

5. YAKIMA COUNTY DEVELOPMENT ASSOCIATION (YCDA).

Jonathan Smith of YCDA explained to the council the role of YCDA. Smith said that YCDA is the county's designated associate development organization for the State Department of Commerce. YCDA is also the administrator of the SEID program on behalf of the County Commissioners. Smith stated that YCDA was just looking for continued financial support from the City. The City has been contributing \$3000 annually, YCDA was asking that we increase our support to \$5000 annually. The council agreed to the increase.

6. YAKIMA COUNTY SHERIFF'S OFFICE DISPATCH SERVICE CONTRACT.

City Supervisor Burkett stated that this is a standard contract with an increase from \$64,294.16 in 2023 to \$68,325.64 in 2024. The increase is due to the increased costs of hiring, training, and increased number of dispatchers.

ACTION NO. 4 Council member Roy made a motion to authorize the mayor to sign the Yakima County Sheriff's Office dispatch contract. Council member Hutchinson seconded the motion. The motion carried.

7. YAKIMA VALLEY COUNCIL OF GOVERNMENTS (YVCOG) TECHNICAL ASSISTANCE CONTRACT.

City Supervisor Burkett stated this is the same contract that we have had.

ACTION NO. 5 Council member Layman made a motion to authorize the mayor to sign the Technical Assist contract. Council member Hutchinson seconded the motion. The motion carried.

8. RESOLUTION 2023-14 A RESOLUTION AUTHORIZING APPLICATION TO YAKIMA CO. SEID PROGRAM TO ASSIST IN FUNDING PUBLIC WATER SYSTEM IMPROVEMENTS BY CONSTRUCTING A NEW TRANSMISSION MAIN.

City Supervisor Burkett informed the Council that the City would be applying for a 50/50 grant, where the City would be using our ARPA funds as our portion of the payment. The mayor read resolution 2023-14.

ACTION NO. 6 Council member Roy made a motion to approve Resolution 2023-14 as read.

Council member Layman seconded the motion. The motion carried.

9. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL.

Payroll Check Nos. 31455 – 31522 Plus any Electronic Checks for a total of \$214,362.27

Claims Check Nos. 37639 – 37695 Plus any Electronic Checks for a total of \$213,112.18

Claims Check No. 1039 In the amount of \$61.25

Claims Check No. 2002 In the amount of \$227,493.57

ACTION NO. 7 Council member Layman made a motion to approve the above-mentioned checks.

Council member Roy seconded the motion. The motion carried.

OLD BUSINESS

City Supervisor Burkett updated the council on the progress of the sale of the property on Dump Rd to Evans Fruit, Jeanette Evans. Burkett had some correspondence with Evans. He stated that there is a closing date scheduled for December 29, 2023.

City Supervisor Burkett updated the council on the status of well#4. He stated that they had received overload shut down alerts from the VFD. Burkett said that it was overheating. Well #4 is now seized up.

OTHER BUSINESS

None.

ADJOURNMENT

ACTION NO. 8 Council member Roy made a motion to adjourn the Regular Council meeting at 7:58p.m.

Council member Layman seconded the motion. The motion carried.

ATTEST


CITY CLERK-TREASURER



ROB LAYMAN


JAN HUTCHINSON


LARRY FRANK


MAYOR LEROY LENSEIGNE


GREG SPURGIN


DAVID ROY