

**CITY OF MOXEE, WASHINGTON
REGULAR COUNCIL MEETING
NOVEMBER 9, 2023
COUNCIL CHAMBERS-CITY HALL**

Mayor Lenseigne opened the Regular Council Meeting at 7:00p.m.

Present

Council: Mayor and Council Members: Mayor LeRoy Lenseigne, Greg Spurgin, Rob Layman, Jan Hutchinson, and Larry Frank.

Staff: Jeff Burkett, City Supervisor/Police Chief; Amy Conger, City Clerk Treasurer; Mark Lewis, Police Lieutenant

Absent: David Roy

Guests: Holly Sharp, Julie Leitch, Steve Wells, Jakob Michal, Justin Bellamy, Norma Wright, Mandy Burkett, Neil Hutchinson

1. APPROVE MINUTES FROM OCTOBER 12, 2023, CITY COUNCIL MEETING.

Mayor Lenseigne asked if there were any errors, corrections, or omissions to the minutes of October 12, 2023. There were none.

ACTION NO. 1 Council member Layman made a motion to accept the minutes as prepared. Council member Spurgin seconded the motion. The motion carried.

2. PUBLIC HEARING TO REVIEW PROPOSED 2024 PRELIMINARY BUDGET.

Mayor Lenseigne opened the public hearing at 7:01PM to review the 2024 Proposed Preliminary Budget. City Supervisor Burkett provided the Mayor and Council with copies of the 2024 Proposed Preliminary Budget. Burkett then went over the projected revenues and proposed expenditures. Highlighted budgeted expenditure items listed were:

- 301 Capital Projects Fund**
\$70,000 for New Roof at the Post Office

- 302 Economic Development**
\$3,000 YCDA Annual Assessment

- 305 City Street Construction Fund**
\$85,000 SR 24 Pathway Engineering and right of way

- 401 Water/Sewer Fund**
\$250,000 Operating transfer to 430 Water/Sewer Capital Improvements

Water/Sewer Fund includes debt service payments to Public Works Trust Fund, Yakima County SIED Fund and DWSRF Loans are as follows:

Public Works Trust Fund Loan PW-06-962-027 2007 Wastewater Conveyance Facilities	\$101,500
Yakima County SIED Loan YC-TB-12 2012 SR24 Water Main Extension	\$36,500
DWSRF Loan DM11-952-025 2014 Source Water Disinfection and Storage Improvements	\$105,000
DWSRF Loan DWL24830 Well #2 Replacement	\$50,750

Public Works Trust Fund Loan PE-20-96103-102 \$66,500
Well #2 Replacement

- 402 **Pressurized Irrigation System**
\$10,000 for Irrigation Improvements
\$9,500 for Pump/Flow Meter
- 425 **Capital Facilities Planning**
\$120,000 for Aquifer Storage Recharge Plan
- 430 **Water/Sewer Capital Improvements**
\$852,000 for Beaudry Road Water Transmission Line

Burkett stated the total proposed budget total is \$6,192,256.00. Mayor Lenseigne closed the public hearing at 7:20PM.

3. PUBLIC HEARING TO REVIEW PROPOSED 2024 PROPERTY TAX LEVY.

Mayor Lenseigne opened the public hearing at 7:20PM. City Supervisor Burkett proposed 2024 Tax levy amount of \$630,000.00 which reflects a 2.0% increase or a \$12,758.84 increase from the 2023 levy amount plus any amount allowed for new construction and increase in state assessed values. There were no comments from the Council or the public on the proposed 2024 property tax levy. Mayor Lenseigne closed the public hearing at 7:21PM.

4. RESOLUTION 2023-13 A RESOLUTION DETERMINING THE AMOUNT OF PROPERTY TAXES TO BE LEVIED ON REAL AND PERSONAL PROPERTY FOR 2024.

Mayor Lenseigne read Resolution 2023-13 a Resolution determining the amount of property taxes to be levied on real and personal property.

ACTION NO. 2 Council member Layman made a motion to pass and adopt Resolution 2023-13, a Resolution determining the amount of property taxes to be levied on real and personal property.

Council member Hutchinson seconded the motion. The motion carried.

5. HOLLY SHARP, EAST VALLEY COMMUNITY ENHANCEMENT ASSOCIATION, TO DISCUSS LIGHTED PARADE.

East Valley Community Enhancement Association Representative Holly Sharp asked the Council for permission to have a lighted parade in Moxee on Saturday December 16, 2023. Sharp also for permission to sell various lighted items along the parade route as a fundraiser for the royalty. The Council had no objections to either request. Burkett stated that typically they would need a peddler's license. The Council approved the waiver of the need to obtain a Peddler's License to sell lighted items at the 2023 Lighted Parade on December 16, 2023.

6. RIGHT OF WAY PROCEDURES

City Supervisor Burkett informed the Council that the Right of Way procedures needed updating.

ACTION NO. 4 Council member Frank made a motion to name City Supervisor Jeff Burkett as the Right of Way Agent.

Council member Spurgin seconded the motion. The motion carried.

7. JUSTIN BELLAMY, HLA ENGINEERING AND LAND SURVEYING, INC, AGREEMENT EXTENSION WITH LENSEIGNE FARMS.

Justin Bellamy and Jakob Michael of HLA Engineering and Land Surveying spoke about the current Aquifer Storage and Recovery (ASR) Feasibility Project. They let the council know that the project began in 2021. The project is administered by the Department of Ecology and is a grant funding program. Bellamy said the hope was to be much further along in this study, but due to circumstances the process has slowed down. In 2021, interest was found in the Lenseigne Farms deep well. This well that currently is just used as an irrigation well has the potential to be

used as a municipal well. The current agreement with Lenseigne Farms is set to expire in January 2024. Bellamy let the council know that there is a need to extend the agreement for another 2 years.

ACTION NO. 5 Council member Frank made a motion to authorize City Supervisor Burkett to sign the agreement extension with Lenseigne Farms.
Council member Hutchinson seconded the motion. The motion carried.

8. ORDINANCE #830 AN ORDINANCE RELATING TO THE ASSISTANT CITY CLERK II POSITION AND SETTING A SALARY.

City Supervisor Burkett explained to the Council that there was a need to establish this position as the Assistant City Clerk had put in her resignation. The City will need to hire someone for the new position immediately to allow time for training before the current Assistant City Clerk leaves. The salary will be set as a range between \$25-\$30 per hour, with the actual amount in that range to be determined by the mayor. The Mayor read Ordinance #830.

ACTION NO. 6 Council member Layman made a motion to approve Ordinance #830, an ordinance related to establishing the Assistant City Clerk II position.
Council Member Frank seconded the motion. The motion carried.

9. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL.

Payroll Check Nos. 31425 – 31454 Plus any Electronic Checks for a total of \$92,386.67
Claims Check Nos. 37593 – 37638 Plus any Electronic Checks for a total of \$171,505.41

ACTION NO. 7 Council member Spurgin made a motion to approve the above-mentioned checks.

Council member Hutchinson seconded the motion. The motion carried.

OLD BUSINESS

Donations- City Supervisor Burkett let the Council know that Goose Prairie Solar Farm has donated 6-AED units to the Police Department. Brookfield Renewable also is still planning to make a financial donation of \$7000.00 to the city.

Barbershop- City Supervisor Burkett let the Council know that the Barbershop has been late with their utility payment 2 times recently, September and October. Burkett stated he did have a letter drafted and sent to the Barbershop regarding the issue.

OTHER BUSINESS

City Clerk Treasurer Amy Conger let the Council know that check #37464, that was issued to Verizon Wireless on August 10, 2023, was reported as a lost check. The check was voided, and a stop payment had been placed on the check. The payment to Verizon has been reissued as check #37595 on November 1, 2023.


ADJOURNMENT

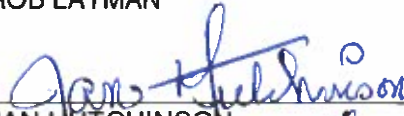
ACTION NO. 7 Council member Frank made a motion to adjourn the Regular Council meeting at 7:47p.m.

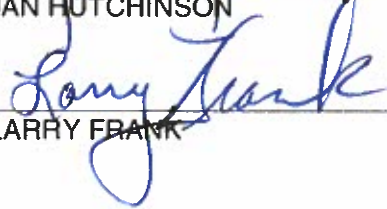
Council member Layman seconded the motion. The motion carried.

ATTEST



CITY CLERK-TREASURER

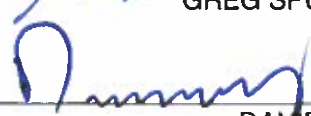

ROB LAYMAN


JAN HUTCHINSON


LARRY FRANK


MAYOR LEROY LENSEIGNE


GREG SPURGIN


DAVID ROY