

**CITY OF MOXEE, WASHINGTON
REGULAR COUNCIL MEETING
JUNE 8, 2023
COUNCIL CHAMBERS-CITY HALL**

Mayor Lenseigne opened the Regular Council Meeting at 7:00PM.

Present

Council: Mayor and Council Members: Mayor LeRoy Lenseigne, Greg Spurgin, Rob Layman, David Roy, Jan Hutchinson, and Larry Frank.

Staff: Jeff Burkett, City Supervisor/Police Chief; Amy Conger, City Clerk-Treasurer; Mark Lewis, Police Lieutenant

Absent:

Guests: Kyle Curtis, Amy McCargar-Davis

1. APPROVE MINUTES FROM MAY 11, 2023, CITY COUNCIL MEETING

Mayor Lenseigne asked if there were any errors, corrections, or omissions to the minutes of May 11, 2023. There were none.

ACTION NO. 1 Council member Spurgin made a motion to accept the minutes as prepared. Council member Layman seconded the motion. The motion carried.

2. PUBLIC HEARING TO REVIEW PROPOSED 6 YEAR STREET IMPROVEMENT PLAN

Mayor Lenseigne opened the public hearing to review the Six Year Transportation Improvement Plan at 7:00 PM. City Supervisor Burkett explained that it is the City's list of street improvement projects. He further explained that for the City to be eligible for funding programs for street improvements a project must be addressed in the STIP. There are 13 proposed projects on the STIP for the 2024-2029 period. They are listed in priority order and show the location, proposed improvement and estimated costs for the projects. Burkett went over the entire list. There were no questions from the Council or from the public. Mayor Lenseigne closed the public hearing at 7:08 PM.

3. RESOLUTION 2023-05 A RESOLUTION ADOPTING THE SIX YEAR STREET IMPROVEMENT PLAN

Mayor Lenseigne introduced Resolution 2023-05, a Resolution adopting the Six Year Street Improvement Plan for years 2024-2029.

ACTION NO. 2 Council member Frank made a motion to adopt Resolution 2023-05 adopting the Six Year Street Improvement Plan for years 2024-2029. Council member Roy seconded the motion. The motion carried.

4. YAKIMA CONSORTIUM FOR REGIONAL PUBLIC SAFETY (YAKCORPS, KYLE CURTIS COMMISSIONER DISTRICT #2) INTERLOCAL AGREEMENT AMENDMENTS

Yakima County Commissioner District #2, Kyle Curtis spoke to the council about Yakima Consortium for Regional Public Safety (YAKCORPS). He explained how YAKCORPS began and the reason it exists. He further explained two changes were taking place with the interlocal agreement, the first being that the fiscal agent was changing from the City of Yakima to Yakima Co. The second change to the interlocal agreement is adding an eighth sub-operating committee, the committee being radio system.

ACTION NO. 3 Council member Roy made a motion for the mayor to sign the Interlocal Agreement with Yakima Consortium for Regional Public Safety. Council member Hutchinson seconded the motion. The motion carried.

5. ORDINANCE #829 AN ORDINANCE RELATING TO EMPLOYEE SALARIES, ESTABLISHING PAY RATES FOR SWIMMING POOL EMPLOYEES

City Supervisor Burkett noted that the Washington State minimum wage had increased this year to \$15.74 per hour making it necessary to increase the hourly rates for the Moxee City Pool staff. The Council agreed to

raise the hourly rates of all 3 positions of the Moxee City Pool staff. The Pool Manager will be paid \$19.00/hour, the Assistant manager position will be paid \$17.00/hour and the lifeguard position will be paid \$16.00 /hour. Mayor Lenseigne read Ordinance #829 an Ordinance pertaining to certain employee salaries and repealing Ordinance #823 in its entirety.

ACTION NO. 4 Council member Layman made a motion to pass and adopt Ordinance #829, an Ordinance pertaining to certain employee salaries and repealing Ordinance #823 in its entirety.

Council member Spurgin seconded the motion. The motion carried.

6. RESOLUTION 2023-06 A RESOLUTION APPROVING THE CITY OF MOXEE PURCHASING PROCEDURES

City Supervisor Burkett discussed the need to update our current purchasing procedures policy to include to necessary discipline language. This was in response to the state audit. Mayor Lenseigne read resolution 2023-06.

ACTION NO. 5 Council member Roy made a motion to approve Resolution 2023-06 a Resolution approving the purchasing procedures for the City of Moxee.

Council member Frank seconded the motion. The motion carried.

7. DEVELOPMENT AND MAINTAIN OVERHEAD ALLOCATION PLAN

City Supervisor Burkett discussed the need to create a policy for cost allocation. Burkett stated that he had done research and had come up with plan that will work for the City. He explained the plan, which would be the two-year look back plan. This was in response to the state audit.

ACTION NO. 6 Council member Hutchinson made a motion to approve the cost allocation plan.

Council member Roy seconded the motion. The motion carried.

8. RESOLUTION 2023-07 A RESOLUTION ADOPTING THE COST ALLOCATION PLAN FOR THE CITY OF MOXEE

Mayor Lenseigne read Resolution 2023-07 related to adopting a cost allocation plan for the City of Moxee. He asked if there were any questions or concerns. There were none.

ACTION NO. 7 Council member Roy made a motion to approve Resolution 2023-07 a Resolution approving the for the City of Moxee.

Council member Layman seconded the motion. The motion carried.

**EXECUTIVE SESSION REAL ESTATE – RCW 42.30.110 (c)
Approximately 10 minutes**

At 7:29PM Mayor Lenseigne asked that the public leave the Council Chambers as the Council was going into Executive Session to discuss a real estate matter for approximately 10 minutes. City Supervisor Burkett and City Clerk Treasurer Conger were asked to remain as consultants. At 7:41PM Mayor Lenseigne reopened the Council Chambers to the public.

9. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL

Payroll Check Nos. 31112 – 31159 Plus any Electronic Checks for a total of \$144,154.73

Claims Check Nos. 37292 – 37354 Plus any Electronic Checks for a total of \$159,263.90

ACTION NO. 8 Council member Roy made a motion to approve the above-mentioned checks.

Council member Spurgin seconded the motion. The motion carried.

OLD BUSINESS

City Supervisor Burkett gave an update on the status of Well#4. He stated that the well had been running for several weeks. There is a small vibration which Schneider will be sending someone out to balance.

City Supervisor Burkett spoke to the Council regarding the flooding that had occurred last month. He stated that the flooding occurred due to the massive amount of rain in a short period which overwhelmed the system. He also stated that 6 homes in the city were affected.

The Council stated that they would like to look into an Ordinance related to fireworks to help with ticketing in the future. They would also like to look at the possibility of permits for those wanting to light off fireworks.

OTHER BUSINESS

Lieutenant Lewis reported that the Flock Camera system is working well. Lewis also reported that Officer Lopez had successfully used CPR on two people recently.

Amy McCarger-Davis with MultiCare Yakima Memorial government relations team introduced herself to the Council.

ADJOURNMENT

ACTION NO. 9 Council member Frank made a motion to adjourn the Regular Council meeting at 8:00PM.
Council member Hutchinson seconded the motion. The motion carried.

ATTEST:



CITY CLERK-TREASURER



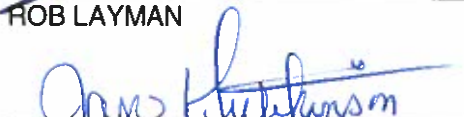
MAYOR LEROY LENSEIGNE




ROB LAYMAN



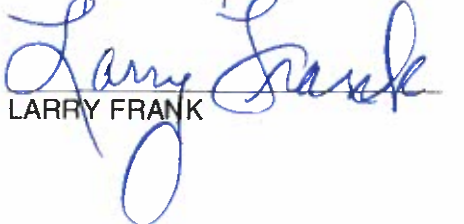
GREG SPURGIN



JAN HUTCHINSON



DAVID ROY



LARRY FRANK