



# City of Moxee

## DISCONTINUANCE OF WATER/SEWER/GARBAGE SERVICE

I hereby request the City of Moxee to discontinue water service for my account:

Account Name \_\_\_\_\_ Effective Date: \_\_\_\_\_

Service Location \_\_\_\_\_ Phone # \_\_\_\_\_

Forwarding Address \_\_\_\_\_  Own  Rent

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ E-mail: \_\_\_\_\_

Discontinue Service  Moving  Sold Residence  Other \_\_\_\_\_

Pick up Toters  64 Gal Toter  96 Gal Toter  Recycling Toter

**Please leave toters out at curb for final pick up**

Return to Landlord's Name

\*Request for Monthly Maintenance  \*Make account dormant (Move out)

I hereby release the City of Moxee and its employees or agents from any, and all liability for any damages resulting from this request. I accept full responsibility in this matter. I understand that City of Moxee will issue me a final bill reflecting the meter reading and usage as of the effective date or notification date whichever is later.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

Account # \_\_\_\_\_ Meter Reading: \_\_\_\_\_ Meter Read Date: \_\_\_\_\_

Water Turned Off:  Yes  No Meter Locked:  Yes  No

Contact Info Updated  Owner Moved Out  Previous bill paid in full.

Return to Landlord's Name -Property Edited (Bill/Notice)  Tenant removed- Copy Bill to

Dog License Purged  Emailed Changes to BDI \_\_\_\_\_

Post Discontinuance Notes to Account.  Monthly Maintenance (Edit Water Charge (10.00), Delete Sewer Charge)  
*\* Can only be requested by Property Owner*

Final Bill Issued

**Completed Discontinuance Form may be emailed to: amanda.wesselius@co.yakima.wa.us**