

**CITY OF MOXEE  
REGULAR COUNCIL MEETING  
NOVEMBER 10, 2022  
COUNCIL CHAMBERS-CITY HALL**

Mayor Lenseigne opened the Regular Council Meeting at 7:00PM.

Present:

Council: Mayor and Council Members: Mayor LeRoy Lenseigne, Greg Spurgin, Rob Layman, David Roy, Jan Hutchinson, and Larry Frank.

Staff: Jeff Burkett, City Supervisor/Police Chief; Amy Conger, City Clerk-Treasurer; Mark Lewis, Police Lieutenant; Josh Mears, Police Sergeant; and Steve Jensen, Police Officer

Absent:

Guests: Connie Lenseigne, Neil Hutchinson, and Mandy Burkett

**1. APPROVE MINUTES FROM OCTOBER 13, 2022, CITY COUNCIL MEETING.**

Mayor Lenseigne asked if there were any corrections, additions, or omissions to the minutes of October 13, 2022. There were none.

**ACTION NO. 1** Council member Roy made a motion to accept the minutes as prepared.  
Council member Hutchinson seconded the motion. The motion carried.

**2. PRESENTATION OF AWARD TO POLICE OFFICER STEVE JENSEN.**

City Supervisor Burkett presented Officer Steve Jensen with an award thanking him for his 10years of service with the City of Moxee.

**3. PUBLIC HEARING TO REVIEW PROPOSED 2023 PRELIMINARY BUDGET.**

Mayor Lenseigne opened the public hearing at 7:02PM to review the 2023 Proposed Preliminary Budget. City Supervisor Burkett provided the Mayor and Council copies of the 2023 Proposed Preliminary Budget. He then went over the projected revenues and proposed expenditures. Highlighted budgeted expenditure items listed were:

**101 City Streets Fund**

\$ 10,000 Operating transfer to 501 Equipment Reserves

**301 Capital Projects Fund**

\$20,000 For City Hall Improvements – New Entrance, Flooring, Council Chambers

\$70,000 For Park Improvements-Park Fencing and Curb Stops

\$10,000 For Park Improvements-Mower Shed, Power Upgrades

**302 Economic Development**

\$3,000 YCDA Annual Assessment

**305 City Street Construction Fund**

\$75,000 SR 24 Pathway Engineering and right of way

\$4,000 for Construction Phase of Morrier Lane Extension Project

**401 Water/Sewer Fund**

Water/Sewer Fund includes debt service payments to Public Works Trust Fund, Yakima County SIED Fund and DWSRF Loans are as follows:

Public Works Trust Fund Loan PW-06-962-027

2007 Wastewater Conveyance Facilities \$102,000

Yakima County SIED Loan YC-TB-12 \$36,100

2012 SR24 Water Main Extension

DWSRF Loan DM11-952-025 \$106,500

014 Source Water Disinfection and Storage Improvements

DWSRF Loan DWL24830 \$50,750

Well #2 Replacement

Public Works Trust Fund Loan PE-20-96103-102      \$67,500  
Well #2 Replacement

**402 Pressurized Irrigation System**  
\$10,000 for Irrigation Improvements  
\$9,500 for Screen and Scrubber Repairs

**425 Capital Facilities Planning**  
\$180,000 for Aquifer Storage Recharge Plan

**430 Water/Sewer Capital Improvements**  
\$160,000 Operating transfer to 001 Current Expense to purchase Real Estate for Future Water Storage  
Burkett stated the total proposed budget total is \$5,404,300.00. Mayor Lenseigne closed the public hearing at 7:29PM.

**4. PUBLIC HEARING TO REVIEW PROPOSED 2023 PROPERTY TAX LEVY.**

Mayor Lenseigne opened the public hearing at 7:29PM. City Supervisor Burkett noted that the City of Moxee's previous year levy amount was \$564,329.71. Burkett proposed 2023 Tax levy amount of \$610,000.00 which reflects a 1.0% increase or a \$5643.30 increase from the 2022 levy amount plus any amount allowed for new construction and increase in state assessed values. There were no comments from the Council or the public on the proposed 2023 property tax levy. Mayor Lenseigne closed the public hearing at 7:36PM.

**5. RESOLUTION 2022-07 A RESOLUTION DETERMINING THE AMOUNT OF PROPERTY TAXES TO BE LEVIED ON REAL AND PERSONAL PROPERTY FOR 2023.**

Mayor Lenseigne read Resolution 2022-07 a Resolution determining the amount of property taxes to be levied on real and personal property.

**ACTION NO. 2** Council member Layman made a motion to pass and adopt Resolution 2022-07, a Resolution determining the amount of property taxes to be levied on real and personal property.

Council member Roy seconded the motion. The motion carried

**6. RESOLUTION 2022-08 A RESOLUTION APPOINTING AN ENGINEERING FIRM TO PERFORM CERTAIN ENGINEERING SERVICES FOR THE PERIOD OF 2023-2025.**

City Supervisor Burkett stated that the City advertised for services and received back Statements of Qualifications from three engineering firms. Burkett, Mayor Lenseigne, and City Clerk-Treasurer Conger reviewed and rated each firm based on their Statement of Qualifications. After reviewing and rating, it was their recommendation is to select HLA Engineering and Land Surveying to perform professional engineering, surveying, and planning services for the City of Moxee for years 2023, 2024, and 2025. The Mayor read resolution 2022-08, a resolution appointing HLA Engineering and Land Surveying to perform certain professional engineering, surveying, and planning services as requested during calendar years 2023, 2024, and 2025.

**ACTION NO. 3** Council member Frank made a motion to pass and adopt Resolution 2022-08, a Resolution appointing HLA Engineering and Land Surveying to perform certain engineering services for the period of 2023-2025.

Council member Spurgin seconded the motion. The motion carried

**7. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL.**

Payroll Check Nos. 30808 – 30837 Plus any Electronic Checks for a total of \$87,169.80  
Claims Check Nos. 36856 – 36907 Plus any Electronic Checks for a total of \$234,429.97  
Claims Check Nos. 1006 for a total of \$61.25

**ACTION NO. 3** Council member Roy made a motion to approve the above-mentioned checks.

Council member Hutchinson seconded the motion. The motion carried.

**OLD BUSINESS**

None.

**OTHER BUSINESS**

Police Lieutenant Mark Lewis reported that we are still waiting on equipment for the upfitting of the new Tahoe police vehicle. We are still waiting on the second Tahoe to be delivered. Lewis also reported that there had been an increase in accidents.

**ADJOURNMENT**

**ACTION NO. 4** Council member Frank made a motion to adjourn the Regular Council meeting at 7:50 PM. Council member Spurgin seconded the motion. The motion carried.

**ATTEST:**


  
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CITY CLERK - TREASURER

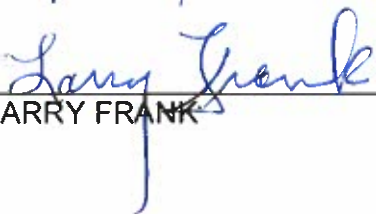
  
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MAYOR LEROY LENSEIGNE

  
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ROB LAYMAN

  
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GREG SPURGIN

  
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JAN HUTCHINSON

  
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DAVID ROY

  
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LARRY FRANK