

**CITY OF MOXEE, WASHINGTON
REGULAR COUNCIL MEETING
JANUARY 12, 2023
COUNCIL CHAMBERS-CITY HALL**

Mayor Lenseigne opened the Regular Council Meeting at 7:00PM.

Present

Council: Mayor and Council Members: Mayor LeRoy Lenseigne, Greg Spurgin, Rob Layman, David Roy, and Jan Hutchinson.

Staff: Jeff Burkett, City Supervisor/Police Chief; Amy Conger, City Clerk-Treasurer; Amanda Wesselius, Assistant City Clerk; Mark Lewis, Police Lieutenant

Absent: Council Member Larry Frank

Guests: Connie Lenseigne, Neil Hutchinson, Ron Anderson, Ben Elliott, Cindy Olivas, Howdy Rodriguez, and Steven Aroy

1. APPROVE MINUTES FROM DECEMBER 8, 2022, CITY COUNCIL MEETING

Mayor Lenseigne asked if there were any corrections, additions, or omissions to the minutes of December 8, 2022. There were none.

ACTION NO. 1 Council member Roy made a motion to accept the minutes as prepared. Council member Spurgin seconded the motion. The motion carried.

2. APPLE VALLEY VOLKSWAGEN ASSOCIATION-BEN ELLIOTT, SPECIAL EVENTS REVIEW, L1 2023-01.

Ben Elliott and Ron Anderson with Apple Valley Volkswagen Association stated they were looking for approval of their Level 1 application, L1 2023-01, to have their annual car show, swap meet, and camping at the Moxee City Park Friday September 15, 2023 to Sunday September 17, 2023. Burkett stated that there had not been any issues in the past with this event. Burkett did recommend that the Council ask that the Apple Valley Volkswagen Association provide the following for the event; proof of insurance naming the City of Moxee as an additional insured in the amount of \$1 million; the City is provided with a security contact list; lighting, provided in the form of 1 generated light tower, for the backside of the park; campfires will only be allowed in the form of propane fires and only while an adult is present; no drugs or alcohol will be allowed; and noise levels will be respected by making sure quiet time is in effect by 11pm. The Council agreed with all of Burkett's recommendations.

ACTION NO. 2 Council member Layman made a motion to approve the Level 1 application, L1 2023-01, from Apple Valley Volkswagen Association with restrictions. Council member Hutchinson seconded the motion. The motion carried.

3. 2023 YVCOG GENERAL MEMBERSHIP MEMBER AND ALTERNATE DESIGNATION

City Supervisor Burkett noted that it is time again to pick the YVCOG General Membership Member and Alternate for the 2023 year. The Council nominated Rob Layman as the YVCOG General Membership member and David Roy as the Alternate.

4. 2022 AUDIT RESULTS.

City Supervisor Burkett discussed the results of the City's recent State Auditor's Office (SAO) accountability audit. He stated that SAO noted that the City needs a cost allocation process to be put in place. SAO made special note that the City's process for payroll was exceptional. Burkett stated that we are coming up with a process for cost allocation from resources provided by SAO.

5. WATER MAIN BREAK 8000 BLOCK POSTMA ROAD.

City Supervisor Burkett informed the Council that on December 26, 2022, at 8am he became aware of a water line break in the 8000 block of Postma Rd. It was found that there was a 12" water main break. The City crew discovered that there was a steel trellis pole that had been driven into the field sometime ago that had hit the service collar that feeds the Alexandria building. Burkett roughly estimated the cost to the City, between parts and man hours, at \$15,000. Burkett noted that there are still several, approximately 70-80 more, trellis poles located in the same area right over the City's water main line. Burkett informed the Council that he had drafted a letter to send to the owner of the property letting them know that they need to remove the remaining trellis poles that are located above our water main line, but they must coordinate the removal with the City since the removal could initiate another break.

6. WELL #4

City Supervisor Burkett informed the Council that on December 25, 2022, they City had received 2 alerts of a pump overload at well #4. Burkett stated that at this time they do not have a diagnosis and would need to pull the pump at an estimated cost of \$20,000 to know what the issue might be.

**EXECUTIVE SESSION TO REVIEW EMPLOYEE EVALUATIONS – RCW 42.30.110 (g)
Approximately 10 minutes**

At 7:36 PM Mayor Lenseigne asked that the public leave the Council Chambers as the Council was going into Executive Session to discuss employee evaluations for approximately 10 minutes. At 7:48 PM Mayor Lenseigne reopened the Council Chambers to the public.

7. ORDINANCE #827 AN ORDINANCE PERTAINING TO EMPLOYEE SALARIES.

Mayor Lenseigne read Ordinance #827, an Ordinance relating to employee salaries and repealing Ordinance # 821 in its entirety.

ACTION NO. 3 Council member Roy made a motion to pass and adopt Ordinance #827, an Ordinance relating to employee salaries and repealing Ordinance #821 in its entirety. Council member Hutchinson seconded the motion. The motion carried.

8. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK’S JOURNAL.

Payroll Check Nos. 30891 – 30934 Plus any Electronic Checks for a total of \$136,641.74 for December 2022

Payroll Check Nos. 30935 – 30948 Plus any Electronic Checks for a total of \$43,754.19 for January 2023

Claims Check Nos. 36964 – 36974 Plus any Electronic Checks for a total of \$93,938.87 for December 2022

Claims Check Nos. 36975 – 37011 Plus any Electronic Checks for a total of \$165,366.96 for December 2022 Open Period

Claims Check Nos. 37012 – 37026 Plus any Electronic Checks for a total of \$39,222.71 for January 2023

Claims Check Nos. 1014 in the amount of \$61.75 for December 2022

ACTION NO. 4 Council member Layman made a motion to approve the above-mentioned checks. Council member Spurgin seconded the motion. The motion carried.

OLD BUSINESS

City Supervisor Burkett informed the Council that The Barbershop was current on both lease and utility payments.

OTHER BUSINESS

Police Business:

Lewis also informed the Council that there had been a press release regarding a narcotics arrest in Moxee on December 28, 2022.

ADJOURNMENT

ACTION NO. 5 Council member Layman made a motion to adjourn the Regular Council meeting at 8:08PM.

Council member Hutchinson seconded the motion. The motion carried.


ATTEST:



CITY CLERK-TREASURER



MAYOR LEROY LENSEIGNE




ROB LAYMAN



GREG SPURGIN



JAN HUTCHINSON



DAVID ROY



LARRY FRANK-Absent