

**CITY OF MOXEE, WASHINGTON  
REGULAR COUNCIL MEETING  
JANUARY 13, 2022  
COUNCIL CHAMBERS – CITY HALL**

Mayor Lenseigne opened the Regular Council Meeting at 7:01 PM.

Present:

Council: Mayor and Council Members: Mayor LeRoy Lenseigne, Rob Layman, Greg Spurgin, Jan Hutchinson and Larry Frank  
Staff: Byron Adams, City Supervisor; Kristi Heilman, City Clerk-Treasurer; Amy Conger, Assistant City Clerk; and Jeff Burkett, Police Chief  
Absent: David Roy  
Guests: Connie Lenseigne, Neil Hutchinson, Greg LaBree, Lori LaBree, Rodger Mahan, E Paula Heine

**1. SWEAR IN NEW ELECTED OFFICIALS**

City Clerk-Treasurer Heilman swore in Greg Spurgin as newly elected City Council member for the City of Moxee.

City Clerk-Treasurer Heilman swore in Rob Layman as newly elected City Council member for the City of Moxee.

**2. APPROVE MINUTES FROM DECEMBER 9, 2021 CITY COUNCIL MEETING**

Mayor Lenseigne asked if there were any corrections, additions, or omissions to the minutes of December 9, 2021. There were none.

**ACTION NO. 1** Council member Layman made a motion to accept the minutes as prepared.  
Council member Hutchinson seconded the motion. The motion carried.

**3. 2022 YVCOG GENERAL MEMBERSHIP MEMBER AND ALTERNATE DESIGNATION**

Mayor Lenseigne noted that it is time again to pick the YVCOG General Membership Member and Alternate for the 2022 year. The Council nominated David Roy as the YVCOG General Membership member and Greg Spurgin as the Alternate.

**4. REVIEW A TECHNICAL ASSISTANCE (TA) AGREEMENT FOR PLANNING SERVICES BETWEEN YAKIMA VALLEY CONFERENCE OF GOVERNMENTS (YVCOG) AND CITY OF MOXEE**

Chief Burkett noted that every year the City enters into a Technical Assistance Agreement with YVCOG for planning services. The City has budgeted \$2,500 for planning assistance from YVCOG but only pays for it if the services are utilized. Having the Agreement in place, prior to the time it may be needed, saves time. This TA Agreement is the typical agreement that is used.

**ACTION NO. 2** Council member Spurgin made a motion to approve the agreement.  
Council member Frank seconded the motion. The motion carried.

**5. ORDINANCE #819 AN ORDINANCE AMENDING TITLE 13 OF THE MUNICIPAL CODE PERTAINING TO WATER AND SEWER RATES AND REPEALING ORDINANCE #801 IN ITS ENTIRETY.**

Chief Burkett noted the City needed to adjust the water and sewer rates to keep up with incurring costs. Burkett reviewed the proposed rates for water and sewer services. He also noted that there is a new rate section, section 9, added for high strength sewer users.

**ACTION NO. 3** Council member Layman made a motion to dispense with the reading.  
Council member Hutchinson seconded the motion. The motion carried.

**ACTION NO. 4** Council member Spurgin made a motion to approve Ordinance #819 an ordinance relating to water and sewer rates and repealing Ordinance #801 in its entirety.

Council member Layman seconded the motion. The motion carried.

**6. PROGRESS PAYMENT #2 TO SELLAND CONSTRUCTION, INC. FOR THE WORK PERFORMED ON THE MORRIER LANE EXTENSION PROJECT THROUGH DECEMBER 25, 2021**

Mayor Lenseigne read a letter from HLA regarding the recommendation to make progress payment #2 to Selland Construction in the amount of \$299,622.40 for work performed through December 25, 2021. Burkett said sewer work, backfill and completing the canal crossing was done, but work has slowed due to weather conditions.

**ACTION NO. 5** Council member Hutchinson made a motion to authorize progress payment #2 to Selland Construction, Inc for the work performed through December 25, 2021, on the Morrier Lane Extension Project in the amount of \$299,622.40. Council member Frank seconded the motion. The motion carried.

**7. REVIEW AN INTERLOCAL AGREEMENT WITH THE CITY OF SUNNYSIDE FOR PRISONER HOUSING**

The contract is not ready yet. It was tabled until the contract is complete.

**8. REVIEW AN AGREEMENT WITH TERRACE HEIGHTS SEWER DISTRICT FOR WASTEWATER CONVEYANCE**

Chief Burkett noted that City Supervisor Adams, HLA engineer, THSD engineer and himself had been in several meetings to revise the fees being charged by THSD. Burkett reviewed the changes noting that the language was basically the same, changes were mainly in the fees. THSD had conducted a rate study to back up the reason for the changes. The major change will be a Capital Improvement Fund was added. Initially it will be a large lump sum payment of \$52,000 and then yearly the fee will be approximately \$7,000 with a CPI increase yearly. City Supervisor Adams noted it will be beneficial to us in the long run as we will be paying slowly into a fund for THSD make improvements from rather than us having to pay a large sum all at one time. Adams also noted that the Operating & Maintenance costs will be increasing from about \$600/month to about \$8,000/month. These costs will help to be offset by the changes made to the sewer rates in Ordinance #819.

**ACTION NO. 6** Council member Frank made a motion authorizing the Mayor to sign the Agreement with Terrace Heights Sewer District for wastewater conveyance. Council member Layman seconded the motion. The motion carried

**9. REVIEW A PROPOSED PRELIMINARY ASSESMENT AND ACCESS AGREEMENT WITH LENSEIGNE FARMS TO DETERMINE THE POTENTIAL PURCHASE OF AN EXISTING WELL AND CHANGING IT TO A MUNICIPAL WELL**

City Supervisor Adams discussed the City's interest in a well that is now owned by Lenseigne Farms. The well is approximately 950' and has the potential to become a municipal well. Adams is proposing an access agreement to allow the City to assess the well. The City would do some assessments on the well such as pull the pump, camera it, and see where the screens are, conduct a straightness test, conduct chemical analysis to make sure of quality. Adams read the letter that would be sent to Lenseigne Farms. Chief Burkett also noted that the well location makes it a good candidate for the Aquifer Recharge Study Project and possible grants. Adams gave a ballpark estimate for cost on conducting tests is \$20,000 which is included in the current grant.

**ACTION NO. 7** Council member Layman made a motion authorizing the City Supervisor to sign the Access Agreement with Lenseigne Farms. Council member Frank seconded the motion. The motion carried

**10. ORDINANCE #820 AN ORDINANCE ESTABLISHING A FEE SCHEDULE FOR LAND USE AND DEVELOPMENT APPLICATION FEES FOR ADMINISTRATIVE SERVICES AND REPEALING ORDINANCE #590 IN ITS ENTIRETY**

City Supervisor Adams, Chief Burkett and City Planner Hordan met to review the City's Land Use and Development application fees. The City's current fees were established in 1999. Chief Burkett read through all the proposed fees. Burkett also noted the changes were necessary just to recover about 50% of the costs associated with these applications. Mayor Lenseigne read Ordinance #820.

**ACTION NO. 8** Council member Spurgin made a motion to approve Ordinance #820 an ordinance relating to Land Use and Development application fees and repealing Ordinance #590 in its entirety. Council member Frank seconded the motion. The motion carried.

**11. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL**

Payroll Check Nos. 30271 – 30319 plus any Electronic Checks for a total of \$ 149,156.61 for December 2021.

Payroll Check Nos. 30320 – 30336 plus any Electronic Checks for a total of \$58,915.99 for January 2022.

Claims Check Nos. 36279 – 36288 plus any Electronic Checks for a total of \$65,397.33 for December 2021

Claims Check Nos. 36289 – 36323 plus any Electronic Checks for a total of 132,020.95 for December 2021 Open Period

Claims Check Nos. 36324 – 36344 Plus any Electronic Checks for a total of \$53,855.11 for January 2022.

Claims Check No. 5019 in the amount of \$196,206.48 for December 2021

Claims Check Nos. 6649 & 6651 for a total of \$410.00 for December 2021

**ACTION NO. 9** Council member Layman made a motion to approve the above-mentioned checks. Council member Hutchinson seconded the motion. The motion carried.

**OLD BUSINESS**

Council Member Hutchinson asked if there was an update on the eviction notice sent to the Barbershop. Chief Burkett stated that the eviction letter had been sent to The Barbershop. The Barbershop did comply by getting their Lease current. They are currently 14 days late on the lease payment that was due by 1/1/2022.

**OTHER BUSINESS**

**POLICE BUSINESS:**

Chief Burkett reported that there was positive feedback on the Christmas decorations put up in the City by EVCEA. Burkett shared a copy of a letter received from a resident of the Moxee addressed to the Mayor, the Council and City Supervisor Adams expressing this.

Chief Burkett reported that they were making progress on the vehicle theft prowlers that have been in the area. Some arrests were made. There have not been any more vehicle prowls reported. There was one reported vehicle theft from Moxee Market where the car had been left unlocked and running.

**MAYOR:**

Reported that this would be City Supervisor Adams last council meeting. He will be retiring on 1/31/2022 after 38 years of service.

The Mayor also discussed that fireworks are getting out of hand. He would like to see about conducting a community survey, possibly through the website, choosing if they would 1) Allow Fireworks, 2) Ban Fireworks, or 3) Have a Community Show


**ADJOURNMENT**

**ACTION NO. 10** Council member Frank made a motion to adjourn the Regular Council meeting at 7:56PM. Council member Layman seconded the motion. The motion was carried.


**ATTEST:**

  
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CITY CLERK-TREASURER


  
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MAYOR LEROY LENSEIGNE

  
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ROB LAYMAN

  
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GREG SPURGIN

  
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JAN HUTCHINSON

  
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DAVID ROY

  
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LARRY FRANK