

**CITY OF MOXEE, WASHINGTON  
REGULAR COUNCIL MEETING  
DECEMBER 9, 2021  
COUNCIL CHAMBERS – CITY HALL**

Mayor Lenseigne opened the Regular Council Meeting at 7:00 PM.

**Present:**

**Council:** Mayor and Council Members: Mayor LeRoy Lenseigne, David Roy, Rob Layman, Greg Spurgin, Jan Hutchinson and Larry Frank

**Staff:** Byron Adams, City Supervisor; Kristi Heilman, City Clerk-Treasurer; Amy Conger, Assistant City Clerk; and Jeff Burkett, Police Chief

**Absent:**

**Guests:** Connie Lenseigne, Neil Hutchinson

**1. SWEAR IN NEW ELECTED OFFICIALS**

City Clerk-Treasurer Heilman swore in Leroy Lenseigne as the newly elected Mayor for the City of Moxee.  
City Clerk-Treasurer Heilman swore in Jan Hutchinson as newly elected City Council member for the City of Moxee.

City Clerk-Treasurer Heilman swore in Greg Spurgin as newly elected City Council member for the City of Moxee.

**2. APPROVAL MINUTES FROM November 11, 2021 CITY COUNCIL MEETING**

Mayor Lenseigne asked if there were any corrections, additions, or omissions to the minutes of November 11, 2021. There were none.

**ACTION NO. 1** Council member Roy made a motion to accept the minutes as prepared.

Council member Layman seconded the motion. The motion carried.

**3. PUBLIC HEARING TO REVIEW PROPOSED 2022 FINAL BUDGET**

Mayor Lenseigne opened the public hearing at 7:04 PM to review the 2022 Proposed Final Budget. Police Chief Burkett provided the Mayor and Council copies of the 2022 Proposed Final Budget. He then went over the projected revenues and proposed expenditures. He let the council know that were a couple of changes from the 2022 Preliminary Budget. Highlighted budgeted expenditure items listed were:

001 Current Expense Fund

\$80,000 Operating transfer to 501 Equipment Reserves

\$40,500 Operating transfer to 301 Capital Projects

101 City Streets Fund

\$ 20,000 Operating transfer to 501 Equipment Reserves

301 Capital Projects Fund

\$30,000 For City Hall Improvements – Landscaping and Parking Lot Resurfacing

\$10,000 For Park Improvements-Buildings for LED Pool Lights and Park Bathroom Improvements

\$10,500 Building Improvements-Police Department Floor Coverings and Post Office Roof Maintenance

305 City Street Construction Fund

\$100,000 SR 24 Pathway Engineering

\$360,000 for Engineering for Construction Phase of Morrier Lane Extension Project

\$1,500,000 for Construction Phase of Morrier Lane Extension Project

401 Water/Sewer Fund

Water/Sewer Fund includes debt service payments to Public Works Trust Fund, Yakima County SIED Fund and DWSRF Loans are as follows:

Public Works Trust Fund Loan PW-06-962-027 2007 Wastewater Conveyance Facilities	\$102,500
Yakima County SIED Loan YC-TB-12 2012 SR24 Water Main Extension	\$35,800
DWSRF Loan DM11-952-025 014 Source Water Disinfection and Storage Improvements	\$108,000
DWSRF Loan DWL24830 Well #2 Replacement	\$50,750
Public Works Trust Fund Loan PE-20-96103-102 Well #2 Replacement	\$68,000

\$30,000 To install a sand water separator for Well #3  
\$20,000 Operating transfer to 501 Equipment Reserves

402 Pressurized Irrigation System  
\$20,000 for Irrigation Improvements

425 Capital Facilities Planning  
\$180,000 for Aquifer Storage Recharge Plan

430 Water/Sewer Capital Improvements  
\$200,000 for Morrier Lane Extension – Water/Sewer Utilities

501 Equipment Reserves Fund  
\$130,000 for vehicle purchase for Public Works Department  
\$65,000 for a Patrol Car purchase for the Police Department

Burkett stated that the total proposed budget total is \$7,234,200. There were no comments from the Council or the public. Mayor Lenseigne closed the public hearing at 7:17 PM.

**4. ORDINANCE #817 AN ORDINANCE ADOPTING THE 2022 BUDGET FOR THE CITY OF MOXEE, WASHINGTON**

Mayor Lenseigne read Ordinance #817, an ordinance adopting the 2022 Final budget for the City of Moxee.

**ACTION NO. 2** Council member Frank made a motion to approve Ordinance #817 an ordinance adopting the 2022 Budget for the City of Moxee, Washington.  
Council member Hutchinson seconded the motion. The motion carried.

**5. REVIEW YEAR TO DATE REVENUES AND EXPENDITURES**

Chief Burkett provided the Mayor and Council a spreadsheet showing the year-to-date revenues and expenditures. Chief Burkett identified funds that will need to be amended prior to year end.

**6. ORDINANCE #818 AN ORDINANCE AMENDING THE 2021 BUDGET FOR THE CITY OF MOXEE, WASHINGTON**

Mayor Lenseigne read Ordinance #818, an ordinance amending the 2021 Budget for the City of Moxee. The following funds were amended.

001 Current Expense	\$30,000
401 Water/Sewer	\$75,000

402 Pressurized Irrigation System	\$ 5,000
425 Capital Facility Planning	\$ 2,000

**ACTION NO. 3** Council member Frank made a motion to approve Ordinance #818, an ordinance amending the 2021 Budget for the City of Moxee Washington. Council member Roy seconded the motion. The motion carried.

**7. RESOLUTION NO. 2021-07 A RESOLUTION APPOINTING JUDGES AS MUNICIPAL COURT JUDGES FOR THE CITY OF MOXEE MUNICIPAL COURT**

Chief Burkett let the Council know that per the contract, the judges must be appointed by resolution. This is typical. Mayor Lenseigne read Resolution 2021-07.

**ACTION NO. 4** Council member Layman made a motion to pass and adopt Resolution 2021-07, a resolution appointing judges as municipal court judges for the City of Moxee Municipal Court.

Council member Spurgin seconded the motion. The motion carried.

**ACTION NO. 5** Council member Frank made a motion to grant authority for the mayor to sign the Interlocal Agreement with Yakima County District Court for Court Services.

Council member Hutchinson seconded the motion. The motion carried.

**8. REVIEW A REQUEST TO FILE FINAL PLAT FOR PHASE 4 OF HATTRUP HEIGHTS SUBDIVISION**

City Supervisor Adams stated that Hayden Homes Subdivision would like to have phase 4 of Hatstrup Heights approved and filed before year end, while property taxes are paid. The County only accepts plat filings until December 15<sup>th</sup>. There are a couple of things that aren't completed like streetlights and water meter covers but, they are expected to be completed soon. Adams recommended plat approval with no bonding because the City can withhold building permits if needed.

**ACTION NO. 6** Council member Roy made a motion to final the plat for Hatstrup Heights Phase 4. Council member Layman seconded the motion. The motion was carried.

**9. REVIEW THE PROPOSED CHANGES TO THE POLICE DEPARTMENT 2022-2024 UNION CONTRACT**

Police Chief Burkett told the Council that he, City Supervisor Adams and Mayor Lenseigne had been in negotiations with the Teamsters Union Representative and the City Police Representative for the 2022-2024 union contract. He reviewed the major changes in the contract.

**ACTION NO. 7** Council member Hutchinson made a motion authorizing the mayor to sign the 2022-2024 Police Department Union contract.

Council member Frank seconded the motion. The motion was carried.

**10. REVIEW 2022 CORRECTIONS/DETENTION AGREEMENT WITH THE YAKIMA COUNTY DEPARTMENT OF CORRECTIONS.**

Chief Burkett reported that there is a rate increase of 3% in 2022 over 2021 rates.

**11. REVIEW LAW ENFORCEMENT ASSISTANCE AGREEMENT (COMUNICATIONS CONTRACT) FOR DISPATCH SERVICES WITH YAKIMA COUNTY SHERIFF'S DEPARTMENT**

Chief Burkett said the new contract more than doubled due to labor cost increases and equalization of fees based on usage among contract cities. The 1-year 2022 contract cost is \$62,519.29.

**ACTION NO. 8** Council member Layman made a motion authorizing the mayor to sign the Communications Contract for Dispatch Services with Yakima County Sheriff's Department.

Council member Hutchinson seconded the motion. The motion was carried.

**12. REVIEW INTER-LOCAL AGREEMENT WITH YAKIMA COUNTY TECHNOLOGY SERVICES FOR THE CITY OF MOXEE**

Chief Burkett discussed the inter-local agreement for tech services at City Hall including email, IP addresses, internet. Cost for the year is \$1050.64

**ACTION NO. 9** Council member Spurgin made a motion authorizing City Supervisor Adams to sign the Inter-Local agreement with Yakima County Technology Services for the City of Moxee. Council member Layman seconded the motion. The motion was carried.

**13. REVIEW INTER-LOCAL AGREEMENT WITH YAKIMA COUNTY TECHNOLOGY SERVICES FOR THE POLICE DEPARTMENT FOR THE CITY OF MOXEE**

Chief Burkett discussed the inter-local agreement for tech services at the PD. They have net-motion and include more users than City Hall. Cost for the year will be \$2272.

**ACTION NO. 10** Council member Roy made a motion authorizing Chief Burkett to sign the Inter-local Agreement with Yakima Technology Services for the Police Department. Council member Frank seconded the motion. The motion was carried.

**14. PROGRESS PAYMENT #1 TO SELLAND CONSTRUCTION, INC. FOR THE WORK PERFORMED ON THE MORRIER LANE EXTENSION PROJECT THROUGH NOVEMBER 25, 2021.**

Mayor Lenseigne read a letter from HLA regarding the recommendation to make progress payment #1 to Selland Construction in the amount of \$196,206.48. City Supervisor Adams states that the water and sewer lines had been completed to the canal crossing. Due to the weather, additional progress is not likely unless the weather changes.

**ACTION NO. 11** Council member Roy made a motion to authorize progress payment #1 to Selland Construction, Inc for the work performed on the Morrier Lane Extension Project in the amount of \$196,206.48.

Council member Layman seconded the motion. The motion was carried.

**15. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL**

Claims Check Nos. 36234 – 36278 plus any Electronic Checks for a total of \$131,424.44

Payroll Check Nos. 30230 – 30270 plus any Electronic Checks for a total of \$116,095.72

**ACTION NO. 12** Council member Spurgin made a motion to approve the above-mentioned checks. Council member Roy seconded the motion. The motion carried.

**OLD BUSINESS:**

None

**OTHER BUSINESS:**

City Supervisor Adams discussed that the current renter, The Barbershop, at 101 S Rivard Rd A is behind 2 months in rent and \$300+ in utilities. He is currently in violation of his lease agreement. Adams asked the Council if we let The Barbershop continue or begin eviction process. Adams will speak to the City's attorney on how to evict.

**ACTION NO. 13** Council member Roy made a motion authorizing City Supervisor Adams to proceed with the eviction process.

Council member Layman seconded the motion. The motion was carried.

**POLICE BUSINESS:**

Chief Burkett reported that there was a SWAT incident on Moxee Ave. This is a Yakima case, so all information regarding this incident will go through the City of Yakima. No current safety concerns.

**ADJOURNMENT**


**ACTION NO. 14** Council member Frank made a motion to adjourn the Regular Council meeting at 8:13PM. Council member Hutchinson seconded the motion. The motion was carried.

**ATTEST:**

  
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CITY CLERK-TREASURER

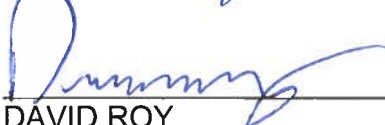
  
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ROB LAYMAN

  
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JAN HUTCHINSON

  
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LARRY FRANK

  
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MAYOR LEROY LENSEIGNE

  
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DAVID ROY