

**CITY OF MOXEE, WASHINGTON  
REGULAR COUNCIL MEETING  
AUGUST 12, 2021  
COUNCIL CHAMBERS – CITY HALL**

Mayor Lenseigne opened the Regular Council Meeting at 7:00 PM.

Present:

Council: Mayor LeRoy Lenseigne and Council Members: Larry Frank, Greg Spurgin, Jan Hutchinson and Rob Layman  
Staff: Byron Adams, City Supervisor, Kristi Heilman, City Clerk-Treasurer, Amy Conger Assistant City Clerk and Police Chief Burkett  
Absent: David Roy  
Guests: Dale Hille-EVFD#4 Chief and Connie Lenseigne

**1. APPROVAL OF MINUTES FROM JULY 8, 2021, CITY COUNCIL MEETING**

Mayor Lenseigne asked if there were any corrections, additions, or omissions to the minutes of July 8, 2021. There were none.

**ACTION NO. 1** Council member Layman made a motion to accept the minutes as prepared. Council member Frank seconded the motion. The motion carried.

**2. REVIEW A LOCAL AGENCY CONSULTANT AGREEMENT FOR ENGINEERING AND RIGHT OF WAY SERVICES FOR THE SR24 PATHWAY EXTENSION**

City Supervisor Adams noted that any project, of which Federal funds are obligated and disbursed by DOT, a Local Agency Agreement must be entered into with the Department of Transportation. This is the standard Local Agency Agreement that the City has entered into before on other federally funded projects. This agreement is for the planning and design for the SR24 Pathway Extension in the amount of \$152,000. The entire design and right of way portion of the project has been funded for \$280,000 and is budgeted for this year.

**ACTION NO. 2** Council member Spurgin made a motion to authorize the Mayor to sign the Local Agency Consultant Agreement for Engineering and Right of Way Services for the SR24 Pathway Extension Project. Council member Hutchinson seconded the motion. The motion carried.

**3. REVIEW A GENERAL SERVICE AGREEMENT WITH PACIFIC POWER FOR A LINE EXTENSION AND NEW SERVICE FOR THE MORRIER LANE EXTENSION PROJECT STREET LIGHTS**

City Supervisor Adams stated that the City has applied to Pacific Power for a line extension and new service for the Morrier Lane Extension Project street lights. This is the typical contract for General Services from Pacific Power. The contract amount is \$1,272.00 and is reimbursable with STP funds.

**ACTION NO. 3** Council member Layman made a motion to approve the Pacific Power General Services contract for a line extension and new service for the Morrier Lane Extension Project street lights. Council member Spurgin seconded the motion. The motion carried.

**4. REVIEW A LETTER FROM MARK ROY REGARDING THE PLACEMENT OF MEMORIAL BENCHES IN THE CITY PARK.**

City Supervisor Adams had provided the Mayor and Council members a copy of the letter from Mark Roy regarding the placement of memorial benches in the City Park. Adams read the letter

aloud in which Mr. Roy states his feelings on where and where not memorial benches should be placed in the City Park. He feels that they should not be placed anywhere in the areas of park sculptures and tulies and instead should be placed along the path. The Mayor and Council agreed. The Council also agreed that if there are any new requests for memorial benches to be placed in the park, such requests should be presented to the Council for approval of the placement in the park. The memorial bench that was placed near the Hop Cone sculpture will be moved to a place alongside of the pathway. Adams stated that he will make the notification that the Martinez memorial bench is to be moved.

#### **5. REVIEW YEAR TO DATE REVENUE AND EXPENDITURES**

City Supervisor Adams provided the Mayor and Council members a report showing the year to date revenues and expenditures through July 31, 2021 for their review. Adams read through the list of revenues and expenditures along with the remaining budget and ending cash and investment balances. The Mayor and Council agreed that the figures looked in line for the year to date.

#### **6. REVIEW A PROPOSED PROFESSIONAL SERVICES WATER ACQUISITION TASK ORDER NO. 2021-01 WITH HLA ENGINEERING AND LAND SURVEYING.**

City Supervisor Adams stated that he is always looking for wells and water rights to try to purchase. Without adequate water rights for the City, there is no growth. Adams is seeking approval to engage the services of HLA for the acquisition of water rights that can be purchased for the City. HLA uses the services of ASPECT Engineering who has done a lot of water rights acquisition. The proposed Professional Services for Water Rights Acquisitions Task Order No. 2021-01 with HLA is in the amount of \$52,000. The timeline on the work order is estimated to be 18 – 24 months. Adams is seeking Council's approval of the Professional Services Water Acquisition Task Order No. 2021-01 in the amount of \$52,000.

**ACTION NO. 4** Council member Spurgin made a motion to approve the proposed Professional Services for Water Rights Acquisitions Task Order No. 2021-01 with HLA in the amount of \$52,000. Council member Layman seconded the motion. The motion carried

#### **7. REVIEW A PROPOSED PROFESSIONAL SERVICES AGREEMENT FOR THE MORRIER LANE DOMESTIC WATER AND SANITARY SEWER EXTENSIONS TASK ORDER NO. 2021-02**

City Supervisor Adams stated that currently the awarded STP construction funds do not include the extension of utilities. This proposed Professional Services Agreement for the Morrier Lane Domestic Water and Sanitary Sewer Extension Task Order No. 2021-02 is in the amount of \$52,530 and is not reimbursable by DOT. The City has budgeted this amount already for 2021. Adams is seeking the Mayor and Council's approval of the proposed Professional Services Agreement for Construction Services for the Morrier Lane Domestic Water and Sanitary Sewer Extension Task Order No. 2021-02 in the amount of \$52,530.

**ACTION NO. 5** Council member Frank made a motion to approve the proposed Professional Services Agreement for the Morrier Lane Domestic Water and Sanitary Sewer Extension Task Order No. 2021-02 in the amount of \$52,530. Council member Hutchinson seconded the motion. The motion carried

#### **8. REVIEW A PROPOSED SUPPLEMENTAL AGREEMENT NO. 3 FOR CONSTRUCTION ENGINEERING SERVICES ON THE MORRIER LANE EXTENSION PROJECT.**

City Supervisor Adams stated that the proposed Supplemental Agreement No. 3 is for Construction Engineering Services for the construction phase of the Morrier Lane Extension Project. It reflects an increase of \$214,380 from Supplemental Agreement No.2 for a total of \$446,580. Adams noted that these funds are reimbursable from project funds. Adams is seeking Council approval of the proposed Supplemental Agreement No. 3.

**ACTION NO. 6** Council member Layman made a motion to approve the proposed Supplemental Agreement No. 3 for Construction Engineering Services on the Morrier Lane Extension Project. Council member Hutchinson seconded the motion. The motion carried

**9. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL**

Mayor Lenseigne asked for a motion to approve the following checks:

Claims Check Nos. 36000 – 36069 plus any Electronic Checks for a total of \$213,153.19

Payroll Check Nos. 29982 – 30073 plus any Electronic Checks for a total of \$226,588.20

**ACTION NO. 7** Council member Frank made a motion to approve the above-mentioned checks. Council member Spurgin seconded the motion. The motion carried.

**OTHER BUSINESS:**

**HOP FESTIVAL:** Chief Burkett reported that there were 3 DUI's on Friday and 6 DUI's on Saturday, but overall it was a relatively smooth weekend.

**ADJOURNMENT**

**ACTION NO. 8** Council member Frank made a motion to adjourn the Regular Council meeting at 7:45 PM. Council member Layman seconded the motion. The motion carried.

**ATTEST:**


  
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CITY CLERK-TREASURER

  
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MAYOR LEROY LENSEIGNE

  
\_\_\_\_\_  
JAN HUTCHINSON

  
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LARRY FRANK

  
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GREG SPURGIN

  
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ROB LAYMAN