

**CITY OF MOXEE, WASHINGTON  
REGULAR COUNCIL MEETING  
JUNE 10, 2021  
COUNCIL CHAMBERS – CITY HALL**

Mayor Lenseigne opened the Regular Council Meeting at 7:00 PM.

Present:

Council: Mayor LeRoy Lenseigne and Council Members: David Roy, Larry Frank, Greg Spurgin, Jan Hutchinson and Rob Layman  
Staff: Byron Adams, City Supervisor, Kristi Heilman, City Clerk-Treasurer, Amy Conger Assistant City Clerk and Police Chief Burkett  
Absent:  
Guests: Connie Lenseigne and Neil Hutchinson

**1. OATH OF OFFICE FOR NEWLY APPOINTED COUNCIL MEMBER GREG SPURGIN**

**2. APPROVAL OF MINUTES FROM MAY 13, 2021, CITY COUNCIL MEETING**

Mayor Lenseigne asked if there were any corrections, additions, or omissions to the minutes of May 13, 2021. There were none.

**ACTION NO. 1** Council member Roy made a motion to accept the minutes as prepared. Council member Layman seconded the motion. The motion carried.

**3. PUBLIC HEARING TO REVIEW PROPOSED 6 YEAR STREET IMPROVEMENT PLAN**

Mayor Lenseigne opened the public hearing to review the Six Year Transportation Improvement Plan at 7:02 PM. City Supervisor Adams provided spreadsheets for the Mayor and Council of the proposed Six Year Transportation Improvement Plan (STIP) for the period of 2022-2027. He explained that it is the City's "wish list" of street improvement projects. He further explained that for the City to be eligible for funding programs for street improvements a project must be addressed in the STIP. There are 14 proposed projects on the STIP for the 2022-2027 period. They are listed in priority order and show the location, proposed improvement and estimated costs for the projects. Adams went over the entire list. There were no questions from the Council or from the public. Mayor Lenseigne closed the public hearing at 7:10 PM.

**4. RESOLUTION 2021-04, A RESOLUTION ADOPTING THE SIX YEAR STREET IMPROVEMENT PLAN**

Mayor Lenseigne read Resolution 2021-04, a Resolution adopting the Six Year Street Improvement Plan for years 2022-2027.

**ACTION NO. 2** Council member Frank made a motion to adopt Resolution 2021-04 adopting the Six Year Street Improvement Plan for years 2022-2027. Council member Hutchinson seconded the motion. The motion carried.

**5. ORDINANCE #813 AN ORDINANCE PERTAINING TO CERTAIN EMPLOYEE SALARIES AND REPEALING ORDINANCE #771 IN ITS ENTIRETY**

City Supervisor Adams noted that the minimum wage was raised to \$13.69 effective January 1, 2021, and that the pool staff has not received any pay increases since 2017. The Council agreed to raise the hourly rates of all 3 positions of the Moxee Pool Staff. The Pool Manager will be paid \$16.50/hour, the Assistant manager position will be paid \$15.00/hour and the lifeguard position will be paid \$14.00 /hour. Mayor Lenseigne read Ordinance #813 an Ordinance pertaining to certain employee salaries and repealing Ordinance #771 in its entirety.

**ACTION NO. 3** Council member Roy made a motion to pass and adopt Ordinance #813, an Ordinance pertaining to certain employee salaries and repealing Ordinance #771 in its entirety. Council member Layman seconded the motion. The motion carried.

**6. ORDINANCE #814, AN ORDINANCE AMENDING THE 2021 BUDGET FOR THE CITY OF MOXEE**

Mayor Lenseigne read Ordinance #814, an Ordinance amending the 2021 Budget for the City of Moxee. The Ordinance is an amendment to the 2021 Budget of an adjustment of \$60,000 for Fund 301 Capital Projects for the skate park improvements.

**ACTION NO. 4** Council member Roy made a motion to pass and adopt Ordinance #814, an Ordinance amending the 2021 Budget for the City of Moxee. Council member Hutchinson seconded the motion. The motion carried.

**7. ORDINANCE #815, AN ORDINANCE ALLOWING DRIVERS TO OPERATE WHEELED ALL TERRAIN VEHICLES ON CITY STREETS WITH SPEED LIMITS OF 35 MILES PER HOUR OR LESS**

City Supervisor Adams read Ordinance #815, an Ordinance allowing drivers to operate wheeled all-terrain vehicles on city streets with speed limits of 35 miles per hour or less. Adams noted that this Ordinance was drafted from a similar Ordinance from another local jurisdiction. The Council determined that the age limit would be 18 years or older and that liability insurance will be required. The Ordinance also addresses restrictions, equipment requirements, registration requirements, prohibited uses and areas. It was also decided that the Ordinance would become effective 30 days after passage.

**ACTION NO. 5** Council member Layman made a motion to pass and adopt Ordinance #815, an Ordinance allowing the drivers to operate wheeled all-terrain vehicles on city streets with speed limits of 35 miles per hours or less. Council member Frank seconded the motion. The motion

**8. RESOLUTION 2021-05, A RESOLUTION APPOINTING AN ENGINEERING FIRM TO CONDUCT PRELIMINARY ENGINEERING AND RIGHT OF WAY SERVICES FOR SR24 PATHWAY PROJECT FROM UNIVERSITY PARKWAY TO MORRIER LANE**

City Supervisor Adams informed the Mayor and Council that selection of an engineering firm, to conduct preliminary engineering and right of way services, is required as a part of the SR24 Pathway Project. The City advertised the request for Statement of Qualifications for 2 weeks. Only one application was received. It went through the required review process performed by Adams, Chief Burkett and Mayor Lenseigne. HLA was the only applicant. This Resolution is the final step to appoint HLA as the Engineering firm to conduct the preliminary engineering and right of way for the SR 24 Pathway Project. Mayor Lenseigne read Resolution 2021-05, a Resolution appointing an engineering firm to conduct preliminary engineering and right of way services for the SR24 Pathway Project from University Park Way to Morrier Lane.

**ACTION NO. 6** Council member Spurgin made a motion to approve Resolution 2021-05, a Resolution appointing an engineering firm to conduct preliminary engineering and right of way services for SR24 Pathway Project from University Park Way and Morrier Lane. Council member Roy seconded the motion. The motion carried.

**9. CITY OF MOXEE ANNUAL REPORT 2020 COMPLETED AND SUBMITTED TO SAO**

The Mayor and Council were each provided a copy of the City of Moxee's completed 2020 Annual Report. City Clerk Treasurer Heilman reported that the report was reviewed by Monte Scacco who has been reviewing the City's Annual Reports for several years. Mr. Scacco previously worked for

the State Auditor's Office for years. The report was submitted to the State Auditor's Office by Clerk Treasurer Heilmann and Assistant City Clerk Amy Conger prior to May30, 2021 as required by law.

**10. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL**

Mayor Lenseigne asked for a motion to approve the following checks:

Claims Check Nos. 35884 – 35935 plus any Electronic Checks for a total of \$205,897.39

Payroll Check Nos. 29891 – 29922 plus any Electronic Checks for a total of \$93,577.64

**ACTION NO. 7** Council member Roy made a motion to approve the above-mentioned checks. Council member Hutchinson seconded the motion. The motion carried.

**OTHER BUSINESS:**

**HOP FESTIVAL:** City Supervisor Adams reported that EVCEA has committed to a full-blown Hop Festival. He stated that there will be kids' games and a parade. Mayor Lenseigne said he had also spoke to Bale Breakers and they are commissioning a special beer to commemorate the City's Centennial anniversary. The pool will also be open for the kids. The Council and Mayor agreed that the City would contribute \$4500.00 for the fireworks display to commemorate the City's Centennial.

**ACTION NO. 8** Council member Layman a motion to approve a contribution of \$4500.00 for the fireworks display. Council member Hutchinson seconded the motion. Council Member Spurgin abstained from voting as he is a board member of the EVCEA. The motion carried.

**POLICE BUSINESS:** Chief Burkett relayed the police activity for the month and noted that the jail might be opening soon for more prisoners.

**ADJOURNMENT**

**ACTION NO. 10** Council member Frank made a motion to adjourn the Regular Council meeting at 8:25 PM. Council member Roy seconded the motion. The motion carried.

**ATTEST:**

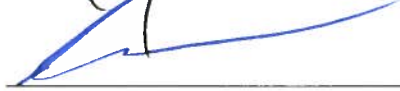
  
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CITY CLERK-TREASURER

  
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MAYOR LEROY LENSEIGNE

  
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JAN HUTCHINSON

  
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LARRY FRANK

  
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DAVID ROY

  
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ROB LAYMAN

  
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GREGORY SPURGIN