

**CITY OF MOXEE, WASHINGTON
REGULAR COUNCIL MEETING
MAY 13, 2021
COUNCIL CHAMBERS – CITY HALL**

Mayor Lenseigne opened the Regular Council Meeting at 7:00 PM.

Present:

Council: Mayor LeRoy Lenseigne and Council Members: David Roy, Jan Hutchinson and Rob Layman
Staff: Byron Adams, City Supervisor, Kristi Heilman, City Clerk-Treasurer, Amy Conger Assistant City Clerk and Police Chief Burkett
Absent: Larry Frank
Guests: Keith Schrank, Don Calahan, Ryan Evers, Karen Garcia, Helen Spencer, Kyle Jacobs, Jeremie Dufault, Greg Spurgin and Holly Sharp

1. APPROVAL OF MINUTES FROM APRIL 8, 2021 CITY COUNCIL MEETING

Mayor Lenseigne asked if there were any corrections, additions, or omissions to the minutes of April 8, 2021. There were none.

ACTION NO. 1 Council member Roy made a motion to accept the minutes as prepared. Council member Hutchinson seconded the motion. The motion carried.

2. ORDINANCE NO. 811 AN ORDINANCE AMENDING SECTION 6.05 OF THE MOXEE MUNICIPAL CODE RELATING TO ANIMAL CONTROL.

City Supervisor Adams reminded the Council that at the last council meeting the Council agreed to allow chickens inside city limits and had requested an ordinance to be drawn up. Adams explained that the ordinance before the City Council is an ordinance that not only addresses chickens in Moxee City limits but eliminates the verbiage not allowing pitbulls, and basically just cleans up the whole chapter of 6.05 Animal Control. City Supervisor Adams read Ordinance No. 811, an Ordinance amending section 6.05 of the Moxee Municipal Code relating to Animal Control.

ACTION NO. 2 Council member Layman made a motion to pass and adopt Ordinance No. 811, an Ordinance amending Section 6.05 of the Moxee Municipal Code relating to Animal Control. Council member Roy seconded the motion. The motion carried.

3. ORDINANCE NO. 812 AN ORDINANCE RELATING TO ADDING A TEMPORARY POSITION FOR THE ASSISTANT CITY CLERK POSITION AND SETTING A SALARY THEREFORE.

City Supervisor Adams noted that staff is doing some succession planning. City Clerk Treasurer Kristi Heilman will be retiring at the end of March 2022 and Amy Conger, the current Assistant City Clerk will be assuming her position. A replacement for Amy's position is needed so that there is someone trained to take over Amy's position. This Ordinance creates a temporary position for the Assistant City Clerk position and sets a salary for that position. Mayor Lenseigne read Ordinance No. 812, an Ordinance relating to adding a temporary position for the Assistant City Clerk position and setting a salary.

ACTION NO. 3 Council member Roy made a motion to pass and adopt Ordinance No. 812, an Ordinance relating to adding a temporary position for the Assistant City Clerk position and setting a salary, therefore. Council member Layman seconded the motion. The motion carried.

4. REVIEW A PROPOSAL FOR THE ADDITION OF A "PUMP TRACK" AT THE MOXEE SKATE PARK.

Police Chief Burkett provided a photo hand out of the proposed "pump track" for the Moxee Skate Park. The American Ramp Company has a proposal of \$49,270 for a permanent setup. Burkett stated that these "pump tracks" are very popular with the kids. The pump track can be increased in size if wanted to do later on down the road. Burkett is seeking Council approval to order the "pump track".

ACTION NO. 4 Council member Layman made a motion to approve the purchase of a "pump Track" for the Moxee Skate Park. Council member Hutchinson seconded the motion. The motion carried.

5. JEREMIE DUFALT WASHINGTON STATE REPRESENTATIVE FOR THE 15TH DISTRICT.

Representative Dufault addressed City Council about legislative updates and several issues he is working on at the State Capital. He noted the hot topics of infrastructure monies and the recent decriminalization of hard drugs.

6. REVIEW AND DETERMINE STREET NAMES FOR PHASES 2 & 3 OF HATTRUP HEIGHTS SUBDIVISION.

City Supervisor Adams gave the Mayor and Council a list of possible street names for Phases 2 & 3 of Hatrup Heights. The possible street names were in keeping with the theme of mountain names as was done in the neighboring Valley View Subdivision. It was a consensus of the Mayor and Council to use the names of Castle, Stewart and Mission.

7. REVIEW A PROPOSED BALLOT DROP BOX PROPERTY USE AGREEMENT FOR THE PLACEMENT OF A DROP BOX AT MOXEE CITY HALL.

City Supervisor Adams informed the Mayor and Council that Yakima County has put together a Property Use Agreement for the permanent placement of a voting drop box to be located on City Hall property. Adams is proposing placing the ballot box next to the Flag so that people can just drive up in the parking lot to drop off their ballots. He noted that Yakima County is paying for, installing and maintaining the permanent ballot box. Adams is seeking Council's approval to authorize the Mayor to sign the Property Use Agreement for the placement of a drop box at City Hall.

ACTION NO. 5 Council member Roy made a motion authorizing the Mayor to sign a Property Use Agreement for the placement of a drop box at City Hall. Council member Layman seconded the motion. The motion carried.

8. REVIEW A REQUEST TO INSTALL A MEMORIAL BENCH FOR DAN MARTINEZ JR IN THE CITY PARK.

City Supervisor Adams gave the Mayor and Council a handout from Serena Kalkowski of a proposed memorial bench they would like to install in the City Park in memory of Dan Martinez Jr. who passed away last year. The Martinez family would pay for the bench and installation. Adams is seeking Council approval for the placing of a memorial bench in Moxee City Park in memory of Dan Martinez Jr.

ACTION NO. 6 Council member Hutchinson made a motion to approve of the placement of a memorial bench in Moxee City Park in memory for Dans Martinez Jr. Council member Roy seconded the motion. The motion carried.

9. REVIEW YEAR TO DATE REVENUES AND EXPENDITURES

City Supervisor Adams provided the Mayor and Council members spreadsheets reflecting the year-to-date revenues and expenditures. He went through each fund's revenues and expenditures, noting where each fund should be at this time of year. He also noted that Current Expense and City Streets revenues will increase after receipt of the first half of property taxes

which are due in April, but the City will not receive until the first part of May. The Council was pleased with the report.

10. REVIEW A REQUEST TO ADD A NEW POLICE OFFICER TO THE MOXEE POLICE DEPARTMENT.

City Supervisor Adams noted that he has been meeting with the Mayor to discuss the succession plan for the City Supervisor position as he will be retiring at the end of January 2022. The Mayor has chosen Police Chief Burkett to replace Adams as City Supervisor after his retirement. Chief Burkett is currently shadowing Adams on a daily basis to learn as much as he can. Officer Josh Mears is on light duty due to an injury he received while off duty and may not be released to work without restrictions for a year. Applicants for a lateral officer produced one applicant, Chris Reese who currently works for Wapato Police Department and he has already been through the academy. Officer Reese could start almost immediately. Reese has worked for the City of Moxee as a police reserve officer prior to being hired by the Wapato Police Department. Adams is seeking Council's approval to add a new police officer to the Moxee Police Department.

ACTION NO. 7 Council member Layman made a motion to approve of the addition of a new police officer to the Moxee Police Department. Council member Roy seconded the motion. The motion carried.

11. APPLICANTS FOR VACANT COUNCIL MEMBER POSITION

Mayor Lenseigne asked if any of the applicants for the vacant council member position were present and asked if they would like to address the City Council. Greg Spurgin was the only applicant present and spoke of his commitment to the city through his church, The Crossroads Church and through the East Valley Community Enhancement Association.

**EXECUTIVE SESSION
TO REVIEW APPLICATIONS FOR THE VACANT CITY COUNCIL POSITION
RCW 4230.110(h) FOR APPROXIMATELY 5 MINUTES**

Mayor Lenseigne announced at 8:03 PM to the audience that the Council will be going into executive session for approximately 5 minutes to review applications for the vacant City Council position. He asked that the audience step out of the council chambers and that they will be called back into the Council chambers after the Executive Session is done.

At 8:08 PM Mayor Lenseigne re-opened the Council Chambers to the public to reconvene the regular council meeting.

12. APPOINT A CANDIDATE FOR THE VACANT CITY COUNCIL POSITION

Mayor Lenseigne announced that after review of the applications received for the vacant City Council position the City Council was in consensus to appoint Greg Spurgin to the position.

ACTION NO. 8 Council member Layman made a motion to appoint Greg Spurgin to the vacant City council position. Council member Roy seconded the motion. The motion carried.

13. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL

Mayor Lenseigne asked for a motion to approve the following checks:

Claims Check Nos. 35826 – 35883 and 5015 - 5018 plus any Electronic Checks for a total of \$520,664.92

Payroll Check Nos. 29828 – 29890 plus any Electronic Checks for a total of \$186,826.12

ACTION NO. 9 Council member Roy made a motion to approve the above-mentioned checks. Council member Hutchinson seconded the motion. The motion carried.

OTHER BUSINESS:

City of Moxee Centennial

City Supervisor Adams noted that the City of Moxee turns 100 years old this year. Nothing has been discussed or organized due to the Covid 19 restrictions. He is asking the Council to think about possibly doing something this fall or perhaps at the Hop Festival to commemorate the event. Mayor Lenseigne said he would talk to Bale Breaker about a Centennial beer.

EVCEA Hop Festival Planning:

Holly Sharp addressed the City Council regarding the plans for a scaled down version of the Hop Festival. They are planning only one stage in the beer garden and it will be located at the center of the park. The event will only be held on Friday and Saturday August 6th and 7th, with fireworks on Friday night. There will be a smaller amount of food vendors and as of now, no kid's games are planned due to sanitation and social distancing issues. The BBQ competition will still be held, and they are hoping to have the Purple Slide along with some pony rides for the kids. The parade is still being reviewed for possible requirements. The EVCEA is asking for the Council's blessing to keep making plans to put on the Hop Festival this year. It was a consensus to allow EVCEA to put on the Hop Festival in the park.

Pool Opening:

City Supervisor Adams reminded the Council that at the last meeting it was determined due to COVID restrictions limiting the admissions to 50% and the biggest hurdle of finding certified lifeguards, the decision was made to not open the pool this year. Since then, Governor Inslee has stated that he hopes to lift all restrictions after June 30th. Mayor Lenseigne asked staff to explore getting some certified staff. It was agreed that an ad will be placed to recruit applicants for certified lifeguards for the summer, and if the City is able to hire enough staff the pool would open.

UTV Discussion:

Several members of the audience were at the meeting to discuss the issue of allowing street legal All-Terrain Vehicles (ATVs) on City of Moxee streets. Keith Schrank and Don Calahan stated that Yakima County Sheriff Bob Udell had recently sent an email stating that the Yakima County Sheriff's Office will not be enforcing the state law restricting street legal ATVs on county roads. Police Chief Burkett addressed that until the City has adopted an ordinance allowing the use of street legal ATVs on the City's roadways, they are not allowed. He has instructed his officers to educate those who are driving ATVs on City roadways of where they are allowed and where they are not allowed rather than citing them. The City Council asked City Supervisor Adams to draft an ordinance for the Council to review for the allowance of ATVs on City of Moxee streets.

PD STATS:

Police Chief Burkett gave the police stats for the last month.

ADJOURNMENT

ACTION NO. 10

Council member Layman made a motion to adjourn the Regular Council meeting at 8:10 PM. Council member Hutchinson seconded the motion. The motion carried.

ATTEST:



CITY CLERK-TREASURER



JAN HUTCHINSON



DAVID ROY



MAYOR LEROY LENSEIGNE

Absent


LARRY FRANK



ROB LAYMAN