

**CITY OF MOXEE, WASHINGTON
REGULAR COUNCIL MEETING
NOVEMBER 12, 2020
COUNCIL CHAMBERS – CITY HALL**

Mayor LaBree opened the Regular Council Meeting at 7:01 PM.

Present:

Council: Mayor Greg LaBree and Council Members: LeRoy Lenseigne, David Roy, Rob Layman, and Larry Frank
Staff: Byron Adams, City Supervisor, Kristi Heilman, City Clerk-Treasurer, Amy Conger Assistant City Clerk and Police Chief Burkett
Absent: none
Guests: None

1. APPROVAL OF MINUTES FROM OCTOBER 8, 2020 CITY COUNCIL MEETING

Mayor LaBree asked if there were any corrections, additions, or omissions to the minutes of October 8, 2020. There were none.

ACTION NO. 1 Council member Roy made a motion to accept the minutes as prepared. Council member Layman seconded the motion. The motion carried.

2. PUBLIC HEARING TO REVIEW PROPOSED 2021 PRELIMINARY BUDGET

Mayor LaBree opened the public hearing at 7:02 PM to review the 2021 Proposed Preliminary Budget. City Supervisor Adams provided the Mayor and Council copies of the 2021 Proposed Preliminary Budget. He then went over the projected revenues and proposed expenditures. Highlighted budgeted expenditure items listed were:

001 Current Expense Fund
 \$15,000 Operating transfer to 501 Equipment Reserves Car
101 City Streets Fund
 \$ 20,000 Operating transfer to 501 Equipment Reserves
301 Capital Projects Fund
 \$10,000 for City Hall Improvements - Landscaping
 \$15,000 for Park Improvements
 \$5,000 for Post Office Improvements
 \$5,000 for Building Improvements
302 Economic Development
 \$600,000 Operating transfer to 430 Water/Sewer Capital Improvements
 For Water and Sewer Improvements for Morrier Lane Extension
 \$3,000 YCDA Annual Assessment
305 City Street Construction Fund
 \$280,600 for SR 24 Pathway Engineering and right of way
 \$120,000 for Right of Way Phase of Morrier Lane Extension Project
 \$1,800,000 for Construction Phase of Morrier Lane Extension Project
401 Water/Sewer Fund
 \$364,250 Debt Service
 \$20,000 Operating transfer to 501 Equipment Reserves
402 Pressurized Irrigation System
 \$20,000 For Irrigation Improvements
430 Water/Sewer Capital Improvements
 \$652,000 for Morrier Lane Extension Project-Water/Sewer Utilities

501 Equipment Reserves Fund

\$55,000 for vehicle purchase for Public Works

Adams stated that the proposed budget total is \$7,617,150. There were no comments from the Council or the public. Mayor LaBree closed the public hearing at 7:24 PM.

ACTION NO. 2 Council member Lenseigne made a motion to approve the proposed 2021 Preliminary Budget. Council member Frank seconded the motion. The motion carried.

3. PUBLIC HEARING TO REVIEW PROPOSED 2021 PROPERTY TAX LEVY

Mayor LaBree opened the public hearing at 7:25 PM. City Supervisor Adams presented a spreadsheet from the Yakima County Assessor's office showing the City's current tax base and current levy amount along with its new tax base including new construction and annexations. Adams noted that the City of Moxee's current tax base is \$445,419,886, which includes estimated state assessed and personal property amounts. The Maximum State Limit allows the current request to be \$569,955.32, but Adams stated that the City does not see the need to request the maximum. The Council agreed to a proposed 2021 Tax levy of \$534,158.03 which reflects a 1.0% increase or a \$5,137.13 increase from the 2020 levy amount plus any amount allowed for new construction and increase in state assessed values. There were no comments from the Council or the public on the proposed 2021 property tax levy. Mayor LaBree closed the public hearing at 7:29 PM.

4. RESOLUTION 2020-09 A RESOLUTION DETERMINING THE AMOUNT OF PROPERTY TAXES TO BE LEVIED ON REAL AND PERSONAL PROPERTY

Mayor LaBree read Resolution 2020-09 a Resolution determining the amount of property taxes to be levied on real and personal property.

ACTION NO. 3 Council member Layman made a motion to pass and adopt Resolution 2020-09, a Resolution determining the amount of property taxes to be levied on real and personal property. Council member Roy seconded the motion. The motion carried.

5. REVIEW A REQUEST TO TRANSFER A FRANCHISE AGREEMENT WITH L.S. NETWORKS

City supervisor Adams received notification from L.S. Networks that they have agreed to sell all shares in L.S. Networks to InstarAGF Asset Management Inc. While ownership of the company will change, L.S. Networks, its operations and services will remain the same. L.S. Networks will remain the franchisee and will continue to be bound by the terms and conditions of its current franchise agreement with the City of Moxee. The franchise agreement requires that L.S. Networks provide notice and to request approval from the City of Moxee, of changes in ownership. Adams is seeking Council's consent to allow L.S. Networks franchise to transfer to InstarAGF Asset Management Inc.

ACTION NO. 4 Council member Roy made a motion to consent to allow L.S. Networks franchise to transfer to InstarAGF Asset Management Inc. Council member Lenseigne seconded the motion. The motion carried.

6. REVIEW AN ADMINISTRATIVE SETTLEMENT WITH J&E INVESTMENTS FOR RIGHT OF WAY PURCHASE FOR THE MORRIER LANE EXTENSION PROJECT.

City Supervisor Adams noted the Administrative Settlement was not ready prior to the meeting. Adams gave a brief update on where the City is at in the process for securing the right of way for the Morrier Lane Extension. He stated that the offer letter had gone out and was being reviewed by J&E. They were not agreeable to their parcels having a different value and the cost to cure had some items missing. Following that, J&E submitted a counter offer with additional funds for the cost to cure and land value at \$3.25 per foot for all parcels. The Mayor tabled any action on this until they had a completed package to review at the next Regular Council meeting.

7. REVIEW THE PROPOSED FINAL PLAT FOR THE EKELMAN ESTATES 67 LOT SUBDIVISION

City Supervisor Adams reported that the curbs, roads, water and sewer lines and streetlights are completed. The irrigation pump station is getting started next week. Aho Construction is wanting to start construction in about a month from now. Adams is seeking the Council's authorization to allow the Mayor to sign the final plat for the Ekelman Estates 67 lot subdivision.

ACTION NO. 5 Council member Roy made a motion to authorize the Mayor to sign the final plat of the Ekelman Estates 67 lot subdivision. Council member Layman seconded the motion. The motion carried.

8. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL

Mayor LaBree asked for a motion to approve the following checks:

Payroll Checks Nos. 29535 – 29595 plus any Electronic Checks for a total of \$ 167,422.63

Claim Checks Nos. 35458 - 35517 and No. 5007 plus any Electronic Checks for a total of \$272,493.49

ACTION NO. 6 Council member Lenseigne made a motion to approve the above-mentioned checks. Council member Frank seconded the motion. The motion carried.

OLD BUSINESS:

City Supervisor Adams asked the Mayor and Council for suggestions for someone to fill the Council seat vacated by David Mullen. Adams mentioned that he had approached Tom Hattrup to see if he was interested but has not heard anything from him. Council member Roy also suggested Jan Hutchinson. Council member Roy or Layman will contact Jan to see if she is interested.

PD STATS - Police Chief Burkett gave the police stats for the last month.

OTHER BUSINESS:

City Clerk-Treasurer Heilman noted that payroll check number 29209 was reported as lost and an affidavit for a lost check was completed and notarized. Check number 29209 was voided and check number 29581 was issued in its place.

Council member Lenseigne announced, due to Covid-19, he will not host a City staff Christmas party this year.

ADJOURNMENT

ACTION NO. 7 Council member Lenseigne made a motion to adjourn the Regular Council meeting at 7:42 PM. Council member Frank seconded the motion. The motion carried.

ATTEST:



CITY CLERK-TREASURER


MAYOR GREG LABREE


LEROY LENSEIGNE


LARRY FRANK


DAVID ROY


ROB LAYMAN