

**CITY OF MOXEE, WASHINGTON
REGULAR COUNCIL MEETING
SEPTEMBER 10, 2020
COUNCIL CHAMBERS – CITY HALL**

Mayor LaBree opened the Regular Council Meeting at 7:00 PM.

Present:

Council: Mayor Greg LaBree and Council Members David Mullen, Rob Layman, and Larry Frank
Staff: Byron Adams, City Supervisor, Kristi Heilman, City Clerk-Treasurer, Amy Conger
Assistant City Clerk and Police Chief Burkett
Absent: LeRoy Lenseigne and David Roy
Guests: Tom Hattrup and Steve Wells

1. APPROVAL OF MINUTES FROM AUGUST 13, 2020 CITY COUNCIL MEETING

Mayor LaBree asked if there were any corrections, additions, or omissions to the minutes of August 13, 2020. There were none.

ACTION NO. 1 Council member Frank made a motion to accept the minutes as prepared. Council member Mullen seconded the motion. The motion carried.

2. REVIEW PROGRESS PAYMENT #4 TO HOLT SERVICES, INC. FOR THE WORK PERFORMED ON THE WELL NO. 4-DRILLING, CASING, TESTING AND PUMP PROJECT

Mayor LaBree read the letter from HLA recommending Progress Estimate No. 4 for work performed by Holt Services, Inc., through August 31, 2020, in connection with their contract on the Well #4 Drilling project. The amount due the Contractor is \$239,830.35 is net after retainage per the contract documents.

ACTION NO. 2 Council member Mullen made a motion to approve Progress Estimate No. 4 for work performed by Holt Services, Inc., through August 31, 2020, in connection with their contract on the Well #4 Drilling project in the amount due the Contractor of \$239,830.35. Council member Layman seconded the motion. The motion carried.

3. REVIEW A NEW LEASE AGREEMENT FOR CITY PROPERTY AT 101 A AND 101 B SOUTH RIVARD ROAD.

City Supervisor Adams noted that the two-year lease agreements, for both The Barbershop and Mug Shotz, are up and open for review by the City Council. Adams stated that Mug Shotz's current monthly lease amount is \$1,000 and The Barbershop's monthly lease amount is \$600. He also noted that Mug Shotz is currently paying The Barbershop \$100 a month to use a small storage space located between their two shops, along with \$50 for Mug Shotz's share of the electric bill. Adams suggested, keep the current lease rate the same for another two-year agreement but adjust the storage space be included in Mug Shotz's lease. He further suggested that Mug Shotz increase their payment to The Barbershop of the electric bill to \$100 per month. The council decided to readjust the space and to keep the lease amounts the same. They also felt the adjustment in the electric bill share was fair.

ACTION NO. 3 Council member Layman made a motion to readjust the space on the lease and keep the lease amounts the same, as well as have Mug Shotz pay \$100 a month to The Barbershop for their share of the electric bill. Council member Frank seconded the motion. The motion carried.

4. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL

Mayor LaBree asked for a motion to approve the following checks:

Payroll Checks Nos. 29461 – 29490 plus any Electronic Checks for a total of \$ 83,300.10

Claim Checks Nos. 35345 - 35390 plus any Electronic Checks for a total of \$197,659.66

ACTION NO. 4 Council member Mullen made a motion to approve the above-mentioned checks. Council member Layman seconded the motion. The motion carried.

OLD BUSINESS:

City Supervisor Adams gave the Mayor and Council an update on the Well #4 project. He stated that the pump crew will be installing the pump on Friday and hopes to finish up on Monday. Adams is hoping to complete connecting the well to the well house in the next 2 weeks.

PD STATS - Police Chief Burkett gave the police stats for the last month.

OTHER BUSINESS:

Council member David Mullen alerted the Council and Mayor that he has taken an offer to sell his house and may be moving out of the City. He will know more at the next meeting if he will need to submit a letter of resignation.

ADJOURNMENT

ACTION NO. 5 Council member Frank made a motion to adjourn the Regular Council meeting at 7:16 PM. Council member Layman seconded the motion. The motion carried.

ATTEST:



CITY CLERK-TREASURER

Absent

LEROY LENSEIGNE

Absent

DAVID ROY



LARRY FRANK



MAYOR GREG LABREE



DAVID MULLEN



ROB LAYMAN