

**CITY OF MOXEE, WASHINGTON  
REGULAR COUNCIL MEETING  
OCTOBER 8, 2020  
COUNCIL CHAMBERS – CITY HALL**

Mayor LaBree opened the Regular Council Meeting at 7:01 PM.

Present:

Council: Mayor Greg LaBree and Council Members David Roy, David Mullen, Rob Layman, and Larry Frank  
Staff: Byron Adams, City Supervisor, Kristi Heilman, City Clerk-Treasurer, Amy Conger Assistant City Clerk and Police Chief Burkett  
Absent: LeRoy Lenseigne  
Guests: None

**1. APPROVAL OF MINUTES FROM SEPTEMBER 10, 2020 CITY COUNCIL MEETING**

Mayor LaBree asked if there were any corrections, additions, or omissions to the minutes of September 10, 2020. There were none.

**ACTION NO. 1** Council member Mullen made a motion to accept the minutes as prepared. Council member Layman seconded the motion. The motion carried.

**2. REVIEW PROGRESS PAYMENT #5 TO HOLT SERVICES, INC. FOR THE WORK PERFORMED ON THE WELL NO. 4-DRILLING, CASING, TESTING AND PUMP PROJECT**

Mayor LaBree read the letter from HLA recommending Progress Estimate No. 5 for work performed by Holt Services, Inc., through September 30, 2020, in connection with their contract on the Well #4 Drilling project. The amount due the Contractor is \$18,486.44 is net after retainage per the contract documents.

**ACTION NO. 2** Council member Roy made a motion to approve Progress Estimate No. 5 for work performed by Holt Services, Inc., through September 30, 2020, in connection with their contract on the Well #4 Drilling project in the amount due the Contractor of \$18,486.44. Council member Frank seconded the motion. The motion carried.

**3. ORDINANCE #805, AN ORDINANCE AMENDING 5.05.02 MOXEE MUNICIPAL CODE AND REPEALING SECTION 5.05.190 IN IT'S ENTIRETY**

City Supervisor Adams stated that a typo was discovered on Ordinance #785 regarding business licenses. Adams noted that the City is getting ready to codify the ordinances and during the codification process the corrections will be made at that time. No action will be done for Ordinance #805.

**4. REVIEW 2020 FALL BULLETIN**

City Supervisor Adams asked if there were any additions or corrections to the proposed 2020 Fall Bulletin. Adams also stated that he would like to move forward with fall cleanup this year. The Council agreed and there were no comments on the fall bulletin.

**5. REVIEW YEAR TO DATE REVENUES & EXPENDITURES**

The Mayor and Council members were each given a copy of the year to date Revenues and Expenditures report through September 30, 2020. City Supervisor Adams went through each of the funds revenues and expenditures. Adams noted that the figures looked good considering the impact of COVID-19. The Mayor and Council members had no questions or concerns.

**6. REVIEW A REQUEST FROM THE POLICE DEPARTMENT TO RECEIVE AN ARMORED VEHICLE**

Chief Burkett stated that the City had an opportunity to receive an armored vehicle, at no cost, through the Federal Surplus program but unfortunately another jurisdiction that was higher up on the list got it instead. Chief Burkett asked for the council's blessing to make a request if another such vehicle becomes available from the Federal Surplus program. The Council said that would be okay.

**7. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL**

Mayor LaBree asked for a motion to approve the following checks:  
Payroll Checks Nos. 29491 – 29534 plus any Electronic Checks for a total of \$ 124,842.02  
Claim Checks Nos. 35391 - 35457 and No. 5006 plus any Electronic Checks for a total of \$490,940.84

**ACTION NO. 3** Council member Frank made a motion to approve the above-mentioned checks. Council member Roy seconded the motion. The motion carried.

**OLD BUSINESS:**

City Supervisor Adams gave the Mayor and Council an update on the Well #4 project. He stated that the pump has been installed and the electrical work has been completed. The test on the well showed it performed well and he hopes to have it online next week. It does need a balance adjustment as there is a slight vibration and that should be completed in the next week or two

**PD STATS** - Police Chief Burkett gave the police stats for the last month.

**OTHER BUSINESS:**

Council member David Mullen announced his resignation as Council member as he is moving outside of the City limits. He stated that this will be his last Council meeting.

**ADJOURNMENT**


**ACTION NO. 5** Council member Frank made a motion to adjourn the Regular Council meeting at 7:27 PM. Council member Mullen seconded the motion. The motion carried.

**ATTEST:**

  
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CITY CLERK-TREASURER

*Absent*


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LEROY LENSEIGNE

  
\_\_\_\_\_  
DAVID ROY

  
\_\_\_\_\_  
LARRY FRANK

  
\_\_\_\_\_  
MAYOR GREG LABREE

*No longer*  
\_\_\_\_\_  
DAVID MULLEN

  
\_\_\_\_\_  
ROB LAYMAN