

**CITY OF MOXEE, WASHINGTON
REGULAR COUNCIL MEETING
MARCH 12, 2020
COUNCIL CHAMBERS – CITY HALL**

Mayor LaBree opened the Regular Council Meeting at 7:00 PM.

Present:

Council: Mayor Greg LaBree and Council Members: David Mullen, Larry Frank and LeRoy Lenseigne
Staff: Byron Adams, City Supervisor, Kristi Heilman, City Clerk-Treasurer, Amy Conger Assistant City Clerk and Police Chief Burkett
Absent: Rob Layman and David Roy
Guests: Tom Hattrup

1. APPROVAL OF MINUTES FROM FEBRUARY 13, 2020 CITY COUNCIL MEETING

Mayor LaBree asked if there were any corrections, additions or omissions to the minutes of February 13, 2020. There were none.

ACTION NO. 1 Council member Lenseigne made a motion to accept the minutes as prepared. Council member Frank seconded the motion. The motion carried.

2. RESOLUTION 2020-04 A RESOLUTION OF THE CITY OF MOXEE WASHINGTON, DETERMINING THE IRRIGATION PUMP STATION ASSESSMENT FOR THE 2020 IRRIGATION SEASON.

City Supervisor Adams reminded the Council that irrigation season is starting in the next couple of weeks and every year a Resolution determining the irrigation pump station assessment for the irrigation season is required. Adams noted that the City budgeted \$55.00 per connection for the 2020 season which is a \$5.00 increase from previous years. Mayor LaBree read Resolution 2020-04, a Resolution determining the irrigation pump station assessment for the 2020 irrigation season.

ACTION NO. 2 Council member Frank made a motion to approve Resolution 2020-04, a Resolution determining the irrigation pump station assessment for the 2020 irrigation season. Council member Mullen seconded the motion. The motion carried

3. REVIEW THE 2020 SPRING BULLETIN

The Mayor and Council were given copies of the proposed Spring Bulletin for 2020 to review and comment on. City Supervisor Adams noted that a notation was added to remind customers that after garbage collection the container must be removed from the collection site and returned to the residence on the same day as collection. Adams also stated that on Spring Clean Up it was noted that a limit on appliances will be one per residence and a limit on tires will be 4 tires per residence due to local abuse of the free service. The Mayor and Council all approved of the 2020 Spring Bulletin.

4. REVIEW A REQUEST TO DESIGNATE THE AREA AROUND ELEMENTARY AS A TRAFFIC SCHOOL ZONE.

City Supervisor Adams stated that Jan Hutchinson from Moxee's Block Watch has approached him regarding residents complaining about traffic along Columbus Ave. She is suggesting that Columbus Ave. be posted as a school zone, 20 MPH while children are present. Police Chief Burkett stated that he is in favor of the creating of a school zone in that area. City Supervisor Adams estimated that for signs and poles the cost would be approximately \$1500. The Council agreed that creating the school zone was a good idea and recommended moving forward.

5. REVIEW A PROPOSED COPIER LEASE FOR CITY HALL AND THE POLICE DEPARTMENT

City Supervisor Adams provided the Mayor and Council members copies of quotes from Cascade Copiers and QBSI to lease copiers for City Hall and the Police Department. Both department's copier leases had expired. After review of the quotes the Mayor asked staff which copier they preferred. Staff reported that they have been impressed with the Xerox and Xerox service response times that they have had for the last several years. It was decided by the Council to go with the QBSI quotes based on previous experience.

ACTION NO. 3 Council member Lenseigne made a motion to approve lease agreements with QBSI to lease copiers for both City Hall and the Police Department. Council member Frank seconded the motion. The motion carried.

6. REVIEW A PROPOSAL TO CONDUCT A VENDOR FAIR ON THE STREETS OF MOXEE DURING THE SUMMER MONTHS.

City Supervisor Adams reported that Leslie Roy has approached him with an idea to hold a vendor fair, with food and craft vendors, one night a week in the downtown area of Moxee. Mr. Roy has been trying unsuccessfully to get one approved with the City of Yakima. Mr. Roy said that if approved he would run the fair and all proceeds from the fair would be donated to the Moxee City Park. If the City Council is interested, he would be available to give them more information.

7. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL

Mayor LaBree asked for a motion to approve the following checks:

Payroll Checks Nos. 29192 – 29235 plus any Electronic Checks for a total of \$119,144.77

Claim Checks Nos. 34961 – 35036 plus any Electronic Checks for a total of \$142,584.84

ACTION NO. 4 Council member Lenseigne made a motion to approve the above-mentioned checks. Council member Mullen seconded the motion. The motion carried.

OLD BUSINESS

Well # 2 Update

City Supervisor Adams reported that only one out of three solicited bidders, Holt Services, Inc. was available to do the project. Schneider Water Services and Yellow Jacket Drilling notified the City that they were unable to submit a bid because they could not meet the project schedules requirements. Holt's bid was in the amount of \$1,761,531.16. The engineer's estimate was in the amount of \$1,179,347.00. HLA is recommending the City of Moxee award a construction contract to Holt Services, Inc., excluding several bid items believing suitable well construction can be achieved without them. The recommended award amount excluding those items will be \$1,374,790.22. Following the contract award, HLA says additional items will be evaluated for further reduction in project costs. Mayor LaBree read the letter from HLA recommending awarding construction contract to Holt Services in the amount of \$1,374,790.22.

ACTION NO. 5 Council member Mullen made a motion to award a construction contract to Holt Services, Inc. in the amount of \$1,340,790.22 for the Well #4 Drilling, casing, testing and Pump Project. Council member Frank seconded the motion. The motion carried.

OTHER BUSINESS

Police Department

Chief Burkett reported the stats for the prior month.

The Chief also told the Mayor and Council about an armored vehicle available through the Federal Surplus Military Equipment program. It was decided by the Council that at this time it was not an item that they felt was essential.

**ADJOURNMENT
ACTION NO. 6**

Council member Lenseigne made a motion to adjourn the Regular Council meeting at 7:42 PM. Council member Mullen seconded the motion. The motion carried.

ATTEST:



CITY CLERK-TREASURER



LARRY FRANK

Absent

DAVID ROY

Absent

ROB LAYMAN



MAYOR GREG LABREE



DAVID MULLEN



LEROY LENSEIGNE