

**CITY OF MOXEE, WASHINGTON
REGULAR COUNCIL MEETING
FEBRUARY 13, 2020
COUNCIL CHAMBERS – CITY HALL**

Mayor LaBree opened the Regular Council Meeting at 7:00 PM.

Present:

Council: Mayor Greg LaBree and Council Members: David Mullen Larry Frank, Rob Layman, LeRoy Lenseigne and David Roy

Staff: Byron Adams, City Supervisor, Kristi Heilman, City Clerk-Treasurer, Amy Conger Assistant City Clerk and Police Chief Burkett

Absent:

Guests: None

1. APPROVAL OF MINUTES FROM JANUARY 9, 2020 CITY COUNCIL MEETING

Mayor LaBree asked if there were any corrections, additions or omissions to the minutes of January 9, 2020. There were none.

ACTION NO. 1 Council member Roy made a motion to accept the minutes as prepared. Council member Lenseigne seconded the motion. The motion carried.

2. REVIEW A TASK ORDER AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES FOR THE WELL #2 REPLACEMENT PROJECT.

City Supervisor Adams noted that this is a typical task order that will be for the Well #2 Replacement Project. The task order spells out the charges to be associated with the project. The design work will be \$52,000, services during construction will be \$140,000, and Hydro Geological Technician Assistant \$41,000. These are as needed services with a not to exceed limit. Adams is seeking Council's authorization for the Mayor to sign the Task Order # 2020-02 Agreement for the professional engineering services for the Well #2 Replacement Project.

ACTION NO. 2 Council member Lenseigne made a motion to authorize the Mayor to sign a Task Order #2020-02 Agreement for professional engineering services for the Well #2 Replacement Project. Council member Frank seconded the motion. The motion carried

3. REVIEW AN INTERLOCAL AGREEMENT BETWEEN THE YAKIMA POLICE DEPARTMENT AND THE YAKIMA COUNTY PROSECUTORS OFFICE AND THE MOXEE POLICE DEPARTMENT TO SHARE THE PURCHASE COST AND UTILIZE GRAY KEY I-PHONE SOFTWARE.

Police Chief Burkett addressed the Council that this Interlocal Agreement between the Yakima Police Department, Yakima County Prosecutors office and the Moxee Police Department to share the purchase cost and to be able to utilize the Gray key I-phone software that allows law enforcement to unlock and extract digital information from I-Phones. He also noted that it is used by most of the agencies in the area. The cost to City of Moxee would be \$1,000/year. The Chief is looking for Council approval to enter in to this interlocal agreement.

ACTION NO. 3 Council member Frank made a motion to approve the Interlocal Agreement between the Yakima Police Department, Yakima County Prosecutor's Office and the Moxee Police Department to share the Purchase cost and utilize the Gray Key I-phone software at the cost of \$1,000 per year. Council member Layman seconded the motion. The motion carried.

4. REVIEW A PROPOSED COMPUTER SERVICES AGREEMENT BETWEEN THE CITY OF MOXEE AND SENTINEL, A COMPUTER SERVICE CONTRACTOR.

Chief Burkett noted that the Police Department currently does not have any IT services in place and just recently needed to update several PD computers from Windows 7 to Windows 10. He used a computer service contractor, Sentinel for this service. He is seeking Council approval to enter into a proposed Computer Services Agreement between the City of Moxee and Sentinel, a computer service contractor. The agreement is a 2-year agreement at an hourly rate of \$85.00 on a as needed basis.

ACTION NO. 4 Council member Roy made a motion to enter into a 2-year computer services agreement between the City of Moxee and Sentinel, a computer service contractor. Council member Lenseigne seconded the motion. The motion carried.

5. REVIEW A LOCAL AGENCY ENGINEERING PARTICIPATING AGREEMENT TO COMPLETE THE INTERSECTION CONTROL EVALUATIONS FOR THE SR-24 AND MOXEE AVENUE AND SR-24 AND FAUCHER INTERSECTIONS

City Supervisor Adams noted that the City budgeted \$110,000 to do a traffic control evaluation for SR 24 at the intersections of Faucher Road and Moxee Ave. The Department of Transportation has decided it will be conducting this same evaluation but it will only cost the City \$7,512.71 Adams is seeking Council's authorization for the Mayor to sign a Local Agency Engineering Participation Agreement to complete the Intersection Control Evaluations for the SR24 and Moxee Avenue and SR24 and Faucher Road Intersections.

ACTION NO. 5 Council member Roy made a motion to authorize the Mayor to sign a Local Agency Engineering Agreement to complete the intersection control evaluations for the SR24 Moxee Ave and SR24 and Faucher Road Intersections. Council member Layman seconded the motion. The motion carried.

6. REVIEW A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MOXEE AND HLA TO PERFORM CERTAIN PROFESSIONAL ENGINEERING, SURVEYING, PLANNING AND MANAGEMENT SERVICES DURING THE CALENDAR YEARS OF 2020, 2021 AND 2022.

City Supervisor Adams reviewed the proposed agreement for the 3-year term with HLA. He noted that it is the same standard agreement as in previous years. Adams is seeking Council's authorization for the Mayor to sign the Professional Services Agreement to perform professional engineering, surveying, planning and management services between HLA and City of Moxee for the calendar years of 2020, 2021 and 2022.

ACTION NO. 6 Council member Frank made a motion to authorize the Mayor to sign a Professional Services Agreement for engineering, surveying and planning services between HLA and the City of Moxee. Council member Mullen seconded the motion. The motion carried.

7. RESOLUTION 2020-02 A RESOLUTION OF THE CITY OF MOXEE WASHINGTON ADDING AN ADDITIONAL BANK ACCOUNT FOR ISSUING CHECKS.

City Supervisor Adams explained that the City currently runs its accounts payable checks though Calcoe Federal Credit Union but with a Credit Union there is balance limit of \$250,000. With the increase of bigger projects like Morrier Lane Extension and the Well #2 Replacement Projects coming up, keeping the balance below \$250,000 will be more difficult. The City needs to have a checking account with a higher balance limit. This Resolution will allow the City of Moxee to open an additional checking account at Home Street Bank specifically for payments needed for these upcoming projects. Mayor LaBree read Resolution 2020-02, a Resolution of the City of Moxee, Washington adding an additional bank account for issuing checks.

ACTION NO. 7 Council member Lenseigne made a motion to approve Resolution 2020-02, a Resolution of the City of Moxee, Washington adding an additional bank account for issuing checks. Council member Roy seconded the motion. the motion carried.

8. RESOLUTION 2020-03 A RESOLUTION OF THE CITY OF MOXEE, WASHINGTON RELEASING RETAINAGE FOR THE ILER ST SIDEWALK IMPROVEMENT PROJECT TO THE DEPARTMENT OF REVENUE.

City Supervisor Adams reported that last year the Iler Street Sidewalk Improvement Project was completed, but after 2 to 3 months, the City started to receive notification from subcontractors that they had not been paid by the Contractor, Reclaim Company, LLC. The City was then notified by the Department of Revenue that Reclaim Company, LLC had not paid their taxes. The Department of Revenue has first rights to any retainage from the project and so the City is required to release the retainage from the project, in the amount of \$6,910.91 to the Department of Revenue. Mayor LaBree read Resolution 2020-03, a Resolution of the City of Moxee, Washington releasing retainage for the Iler Street Sidewalk Improvement Project to the Department of Revenue.

ACTION NO. 8 Council member Roy made a motion to approve Resolution 2020-03, a Resolution of the City of Moxee, Washington releasing retainage for the Iler Street Sidewalk Improvement Project to the Department of Revenue. Council member Mullen seconded the motion. the motion carried.

9. APPROVE ACCOUNTS PAYABLE & PAYROLL CHECKS AS IDENTIFIED ON THE CLERK'S JOURNAL

Mayor LaBree asked for a motion to approve Claim Check Number 34890 through 34894 and 34896 plus any direct deposits in the amount of \$38,368.83 dated December 31, 2019 as part of the open period and Claim Check Numbers 34895 and 34897 through 34901 plus any direct deposits in the amount of \$25,904.80 dated January 31, 2020, and Claim Check Numbers 34902 through 34960 plus any direct deposits in the amount of \$161,559.56 dated February 13, 2020. Payroll Check numbers 29135 through 29147 plus any direct deposits in the amount of \$38,843.70 dated January 15, 2020 and numbers 29148 through 29177 plus any direct deposits in the amount of \$84,076.86 dated January 31, 2020 and numbers 29178 through 29191 plus Any direct deposits in the amount of \$40,835.11 dated February 14, 2020.

ACTION NO. 9 Council member Layman made a motion to approve the above-mentioned checks. Council member Frank seconded the motion. The motion carried.

OLD BUSINESS

Well # 2 Update

City Supervisor Adams reported to the Council on the status of the Well #2 Replacement project. There is a possibility to rehab Well #2 for a back-up water source. The plan is to air vac the well, isolate and suck the screens with a nitrogen charge. Rebuild the pump and install the pump, then camera the well and pump at a lower rate and see what happens. The proposed new well is out to bid, but all drillers are booked apart from Schneider Water Services and Holt Drilling. Proposing a 24 " hole with 20" casing on top, down to 10" at 500'.

OTHER BUSINESS

Police Department

Chief Burkett reported the stats for the prior month.

**ADJOURNMENT
ACTION NO. 10**

Council member Lenseigne made a motion to adjourn the Regular Council meeting at 7:36 PM. Council member Roy seconded the motion. The motion carried.

ATTEST:

Kristen A. Speck
CITY CLERK-TREASURER

Greg LaBree
MAYOR GREG LABREE

Larry Frank
LARRY FRANK

DAVID MULLEN
DAVID MULLEN

Absent
DAVID ROY

Leroy Lenseigne
LEROY LENSEIGNE

Absent
ROB LAYMAN