



City of Moxee

255 W Seattle ave, PO Box 249 Moxee, Wa 98936
Phone 509-575-8851 Fax 509-575-8852

GENERAL APPLICATION FORM

For Land Use Actions

CHECK ALL THAT APPLY AND ATTACH THE APPROPRIATE SUPPLEMENTAL FORM(S)

<u>Zoning</u>		<u>Subdivision</u>	<u>Other</u>
<input type="checkbox"/> Level 1 Use	<input checked="" type="checkbox"/> Admin. Adjustment	<input type="checkbox"/> Exemption (SSE)	<input type="checkbox"/> Environmental Checklist
<input type="checkbox"/> Level 2 Use	<input type="checkbox"/> Variance	<input type="checkbox"/> Short Subdivision	<input type="checkbox"/> Appeal __HE __City Council
<input type="checkbox"/> Level 3 Use	<input type="checkbox"/> Non-Conforming Use	<input type="checkbox"/> Binding Site Plan	<input type="checkbox"/> Critical Areas
<input type="checkbox"/> Rezone	<input type="checkbox"/> Interpretation	<input type="checkbox"/> Alteration/Vacation	<input type="checkbox"/> Plan/Dev Reg Map Ad
		<input type="checkbox"/> Subdivision Variance	<input type="checkbox"/> Plan/Dev Reg Text Ad
			<input type="checkbox"/> Develop. Agreement
			<input type="checkbox"/> Other _____

SUBJECT PROPERTY INFORMATION

Parcel Number(s): _____ Property Address: _____
 A. _____
 B. _____ Zoning District: _____
 C. _____
 D. _____

Applicant Information: (Please Check Contact Person)

By signing this form, I hereby state as true that all ownership interests of the property have reviewed the proposal as presented in the application materials and support the proposed change(s) in land use.

Property Owner: _____
 Day Phone: _____ Company (if any): _____
 Owner of Parcel(s): _____
 Address: _____ State: _____ Zip: _____
 Email: _____
Signature: _____

Agent/Contact Person (If different): _____
 Day Phone: _____ Company (if any): _____
 Owner of Parcel(s): _____
 Address: _____ State: _____ Zip: _____
 E-mail: _____
Signature: _____ **Date:** _____

If there are additional property owners, provide an attachment in the same format and with the same declaration

(Staff Use Only)

Date: _____ Receipt #: _____ Reviewed By: _____ Project # _____



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SUPPLEMENTAL APPLICATION FOR ADMINISTRATIVE ADJUSTMENT

PART II APPLICATION INFORMATION

1. TYPE OF ADMINISTRATIVE ADJUSTMENT OF STANDARDS

- Fences Height Sitescreening Parking Home Occupations Senior Housing Other
- Setbacks Front: _____ Side: _____ Rear: _____

2. AMOUNT OF ADJUSTMENT:

_____ + _____ = _____

Zoning Ordinance Requirement Proposed Standard Adjustment Requested

3. PROPOSED USE:

4. LEGAL DESCRIPTION OF SUBJECT PROPERTY: (Attach if lengthy)

PART III REQUIRED ATTACHMENTS

5. GENERAL SITE PLAN

6. A WRITTEN NARRATIVE

- A. Explaining the need for the proposed adjustment
- B. Demonstrating that the adjustment and/or reduction meets the intent of the standard and will accomplish one or more of the following objectives.
- 1) Allow zero lot line or common wall construction in conformance with the provision of this ordinance;
 - 2) Coordinate development with adjacent land uses and the physical features of the site;
 - 3) Permit flexibility in the design and placement of structures and other site improvements;
 - 4) Allow development consistent with Moxee's comprehensive plan or a specific sub-area plan adopted by the city.
- C. Show that approval of the adjustment will not be harmful to the public welfare, injurious to property or improvements in the vicinity of the subject property, or contrary to the intent and purpose of the zoning ordinance.

7. AN ENVIRONMENTAL CHECKLIST (If Required)



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Instructions for: GENERAL SITE PLAN

Your General Site Plan must be prepared in accordance with the following specifications:

FORM:

1. Legibly drawn or printed on paper
 - Paper size must be 8 1/2 x 11 inches unless otherwise requested and authorized by the City Supervisor.
2. Draw to scale.
 - The scale of the drawing must be a standard engineering or architectural scale.
For example:
1 inch = 1 feet (engineering scale)
1/8 inch = 1 foot (architectural scale)
 - All parts of the drawing shall be drawn to scale in their actual or proposed location.
3. Reasonably use paper size.
 - A scale should be selected which insures that the drawing will reasonably fill the paper size. If you feel that 8 1/2 x 11 inch paper is not large enough, you may request the City Supervisor to authorize a larger size.

CONTENTS:

1. Legal description of the site.
2. North arrow
3. Scale of drawing.
4. Dimensions and shape of site (property lines).
5. Location and dimensions of:
 - a. Existing Building;
 - b. Proposed buildings or development;
 - c. Utility lines (sewer, water, utility easements, etc.);
 - d. Parking areas (curb cut, drives, stalls);
 - e. Landscaping and site names; and,
 - f. Streets and street names; and,
 - g. Any other easements.
6. Other information necessary to evaluate your application (of requested)